



Checklist of Technical and Financial Documents (Infrastructure Projects)

I. Technical Component Envelope

i.	PhilGEPS Certificate of Registration (Platinum Membership) in accordance with Section 20 of the IRR;
ii.	PCAB License and Registration, in case of Joint Venture (JV);
iii.	Statement of all ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
iv.	Statement of the Bidder's Single Largest Contracting Capacity (SLCC), in accordance with ITB Clause 5.5;
v.	NFCC computation in accordance with ITB Clause 5.6;
vi.	Joint Venture Agreement (JVA), if applicable;
vii.	Bid Security in the prescribed form and amount in accordance with ITB Clause 16, and validity period under ITB Clause 15;
viii.	Project Requirements, which shall include the following:
	1. Organizational chart of the personnel to be deployed for the procurement project to be bid;
	2. List of Contractor's personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the procurement project to be bid, with their complete qualifications and experience data. These personnel must meet the required minimum years of experience set in the BDS ;
	3. List of Contractor's major equipment units which are owned, leased, or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor or vendor for the duration of the project, as the case may be, which must meet the minimum requirements for the contract set in the BDS ; and
	4. Omnibus Sworn Statement in accordance with Section 54.3 of the IRR.

II. Financial Component Envelope

i.	Financial Bid Form which includes the bid prices and the bill of quantities, in accordance with ITB Clauses 13.1.
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