REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

July 6, 2026
Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _______________ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
Supply, Delivery, and Installation of Laboratory Equipment including necessary accessories for UResCom and Biodiversity Research Center					
3	unit	Emergency Shower and Eye Wash Combination	with Installation, Stainless, with Safety standard certification. Dimension (HxDxW): atleast 1315mm x 355 x 259mm Features and Technical Specifications: • The whole body is made of stainless steel, which will be accord with the lustration grade, firm and resistant chemical • Eye wash is suitable for cleaning eyes, face and hands. • The spray head can be use of washing the whole body • Switch of the spray shower is controlled by the top of the handle, the flow is steady and ample. Height of the bowl is condign, couple water bores humanistic design, the heigh and angle design is according to the proportion of the face. • Outlet water bore has been handled, making the water more mild, in order to protect the eyes from being harmed.	________	_________

Approved Budget: Please see page 3 for ABC

PR #: 2026-03-0183E&F Date: 3/30/2026 Requesting Unit/Office : UResCom

Small Value Procurement Documentary Requirements :
1.Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return (for ABCs above P500,000.00)
4. Omnibus Sworn statement (for ABCs above P50,000.00)before the issuance award

5. External Provider form (from DOrSU)

sgd
ROY M. PADILLA, DVM, MAS
BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

____
Name of Establishment

____

Date:__________________

____
Authorized Signature

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Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
1	unit	Fumehood	• Valve-switch make the operation simple, when using only to touch the knob • Drain directly, the used water flow directly through the tube which is in the bowl, so it no pollution **(1 year warranty on its parts and services)** Adjustable air Speed with 9 levels Microprocessor control system with LED display Resistant to moderate acid and alkali Memory Function in case of power failure Manual front glass window, height adjustable Built-in PP centrifugal blower, low noise, easy Dimension (WxDxH): 1000 x 800 x 2515mm Internal Size (WxDxH): 790 x 600 x 870mm **Performance** Work Surface Height: 900mm, Max Opening: 750mm, Air Velocity: 0.3-0.8m/s, System Exhaust Volume: 570m³/h, Noise Level: ≤58dB **Electrical** Power Supply: 220V ±10%, 60Hz / 110V ±10%, 60Hz, At least 400W Consumption Construction &	________	________

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Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
			Materials Exterior: 1.0mm cold-rolled steel with anti-bacterial powder coating Interior: Compact laminate board with good acid and alkali resistance Work table: Chemical-resistant phenolic resin Front Window: Manual, 5mm toughened glass, height adjustable **Ventilation System** Blower: Built-in PP centrifugal blower, Exhaust Duct: PVC, standard length 5 meters, Ø300mm, Pipe Strap: 2pcs, LED Lamp: 20W x1 **Standard Accessories** PP water sink, Total load of 2 waterproof sockets, 500mm base cabinet, Water tap 5 meters exhaust duct (Ø300mm) **with Accessories** Air Supply flow control valve, Gas Faucet, Gross Weight: at least 270kg, Packaging Size: Main Body: 1140 x 940 x 1900mm, Base Cabinet: **(1 year warranty on its parts and services)**		

Approved Budget: ₱310,000.00

PR #: 2026-03-0183E&F Date: 3/30/2026 Requesting Unit/Office : UResCom

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Canvassed/Distributed by:

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Name of Establishment

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Date:__________________

____
Authorized Signature

REQUEST FOR QUOTATION/INVITATION TO BID

____
Date

NOTICE TO BIDDERS/OFFERORS:

Sealed bids subject to the terms and conditions stated below will be opened at the DAVAO ORIENTAL STATE UNIVERSITY at ____ o'clock ____ on ______________________. Bidders are invited if they wish to be present at the time stated when the bids shall be opened.

TERMS AND CONDITIONS

1 Goods offered must be Brand New, unless otherwise specified. Bidders/Offerors can offer an alternate item that is close to, or be a better substitute of the prescribed item(s), specifying at least its minimum characteristic and/or performance.

2 The envelope containing the bids shall be sealed and be addressed to:

The Chairman
Bids and Awards Committee
Davao Oriental State University

3 The sealed bid envelope should be dropped in the Bid Box by the interested bidder or his authorized representative at the Guard House of the University. It could also be sent thru a reliable and registered Courier-Forwarder. Request for Quotation may be picked up by the authorized University Procurement Practitioner(s) If Supplier/Provider chooses to.

4 The Goods/Services provider must be bona fide Supplier of the Locality or outside provided they have complied the eligibility requirements stated or specified.

5 Goods/Services supplied herein are subject to inspection by the Property Inspector and End-User, and the acceptance /rejection of the Supply Officer or his/her authorized representative.

6 Except when otherwise stated all laws, rules, regulation, and standard specifications approved by the Bureau of products Standards and/or the Commission of Audit, including tolerance apply to and govern this bid.

7 Goods/Services supplied hereon shall be delivered within __________ calendar days from receipt of purchase/job order. A penalty of one tenth of one percent (1/10 of 1%) of the total purchase shall be imposed for every day of the delay to be reckoned for the day immediately following the expiration of the specified delivery period.

OFFERORS	AUTHORIZED SIGNATURE	DATE RECEIVED
____________________	________________________	____________________