



Document Code No.			
<b>FM-DOrSU-PROC-10</b>			
Issue Status	Rev No.	Effective Date	Page No.
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**REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)**

May 14, 2026  
Date

**Dear Supplier/Service Provider**

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on \_\_\_\_\_ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
<b><u>1 LOT Supply, Delivery, and Installation of Equipment and Appliances including necessary accessories for UResCom and Biodiversity Research Center</u></b>					
6	unit	Fire Extinguisher	with Installation, with Metal Floor Stand, CO2 type, 10 lbs, ISO Certified <b>(1 year warranty on its parts and services)</b>	_____	_____
6	unit	Industrial Exhaust Fan	with Installation, Wall Mounted, 16", 1,600 RPM Max Speed, 45.6 m3/min Max Airflow, Sealed Type Bearing Motor, with Front Shutter and Rear Grill, Air Discharge: 46.67 cubic meter per minute. Include Electrical Installation for its Power Supply, 3.5mm2 THHN Stranded Cu. Wire, uPVC Moulding & Cable Trunk, 1 gang Switch on Surface Mounted Box, Removal and Restoration of the portion of the wall affected <b>(1 year warranty on its parts and services)</b>	_____	_____
3	unit	Emergency Shower and Eye Wash Combination	with Installation, Stainless, with Safety standard certification. Dimension (HxDxW): atleast 1315mm x 355 x 259mm Features and Technical Specifications:	_____	_____

Approved Budget: Please see page 4 for ABC

PR #: 2026-03-0183E&F      Date: 3/30/2026      Requesting Unit/Office : UResCom

- Small Value Procurement Documentary Requirements :**
1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
  3. Income/Business Tax Return (for ABCs above P500,000.00)
  4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
  5. External Provider form (from DOrSU)

sgd  
**ROY M. PADILLA, DVM, MAS**  
BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

\_\_\_\_\_  
Name of Establishment

Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature



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Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
			<ul style="list-style-type: none"> <li>• The whole body is made of stainless steel, which will be accord with the lustration grade, firm and resistant chemical</li> <li>• Eye wash is suitable for cleaning eyes, face and hands.</li> <li>• The spray head can be use of washing the whole body</li> <li>• Switch of the spray shower is controlled by the top of the handle, the flow is steady and ample. Height of the bowl is condign, couple water bores humanistic design, the heigh and angle design is according to the proportion of the face.</li> <li>• Outlet water bore has been handled, making the water more mild, in order to protect the eyes from being harmed.</li> <li>• Valve-switch make the operation simple, when using only to touch the knob</li> <li>• Drain directly, the used water flow directly through the tube which is in the bowl, so it no pollution</li> </ul> <p style="text-align: center;"><b>(1 year warranty on its parts and services)</b></p>		

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Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
2	unit	Airconditioning	package type, Floor standing Inverter, R32 Refrigerant, 1-phase/230V/60Hz, 3 TR with approximate cooling capacity of 34,100 Btu/Hr, and EER should not be less than 9.53 <b>(1 year warranty on its parts and services)</b>	_____	_____
1	unit	Fumehood	Adjustable air Speed with 9 levels Microprocessor control system with LED display Resistant to moderate acid and alkali Memory Function in case of power failure Manual front glass window, height adjustable Built-in PP centrifugal blower, low noise, easy installation Dimension (WxDxH): 1000 x 800 x 2515mm Internal Size (WxDxH): 790 x 600 x 870mm <b>Performance</b> Work Surface Height: 900mm, Max Opening: 750mm, Air Velocity: 0.3-0.8m/s, System Exhaust Volume: 570m <sup>3</sup> /h, Noise Level: ≤58dB <b>Electrical</b> Power Supply: 220V ±10%, 60Hz / 110V ±10%, 60Hz, At least 400W Consumption Construction &	_____	_____

Approved Budget: Please see page 4 for ABC

PR #: 2026-03-0183E&F Date: 3/30/2026 Requesting Unit/Office : UResCom

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Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
			<p><b>Electrical</b> Power Supply: 220V ±10%, 60Hz / 110V ±10%, 60Hz, At least 400W Consumption Construction</p> <p><b>Materials</b> Exterior: 1.0mm cold-rolled steel with anti-bacterial powder coating Interior: Compact laminate board with good acid and alkali resistance Work table: Chemical-resistant phenolic resin Front Window: Manual, 5mm toughened glass, height adjustable</p> <p><b>Ventilation System</b> Blower: Built-in PP centrifugal blower, Exhaust Duct: PVC, standard length 5 meters, Ø300mm, Pipe Strap: 2pcs, LED Lamp: 20W x1</p> <p><b>Standard Accessories</b> PP water sink, Total load of 2 waterproof sockets, 500mm base cabinet, Water tap 5 meters exhaust duct (Ø300mm)</p> <p><b>with Accessories</b> Air Supply flow control valve, Gas Faucet, Gross Weight: at least 270kg, Packaging Size: Main Body: 1140 x 940 x 1900mm, Base Cabinet: 1140 x 940 x 1050mm</p> <p><b>(1 year warranty on its parts and services)</b></p>		

Approved Budget: ₱770,000.00

PR #: 2026-03-0183E&F Date: 3/30/2026

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## REQUEST FOR QUOTATION/INVITATION TO BID

\_\_\_\_\_ Date

### NOTICE TO BIDDERS/OFFERORS:

Sealed bids subject to the terms and conditions stated below will be opened at the DAVAO ORIENTAL STATE UNIVERSITY at \_\_\_\_ o'clock \_\_\_\_ on \_\_\_\_\_. Bidders are invited if they wish to be present at the time stated when the bids shall be opened.

### TERMS AND CONDITIONS

- 1 Goods offered must be Brand New, unless otherwise specified. Bidders/Offerors can offer an alternate item that is close to, or be a better substitute of the prescribed item(s), specifying at least its minimum characteristic and/or performance.
- 2 The envelope containing the bids shall be sealed and be addressed to:  
  
The Chairman  
Bids and Awards Committee  
Davao Oriental State University
- 3 The sealed bid envelope should be dropped in the Bid Box by the interested bidder or his authorized representative at the Guard House of the University. It could also be sent thru a reliable and registered Courier-Forwarder. Request for Quotation may be picked up by the authorized University Procurement Practitioner(s) If Supplier/Provider chooses to.
- 4 The Goods/Services provider must be bona fide Supplier of the Locality or outside provided they have complied the eligibility requirements stated or specified.
- 5 Goods/Services supplied herein are subject to inspection by the Property Inspector and End-User, and the acceptance /rejection of the Supply Officer or his/her authorized representative.
- 6 Except when otherwise stated all laws, rules, regulation, and standard specifications approved by the Bureau of products Standards and/or the Commission of Audit, including tolerance apply to and govern this bid.
- 7 Goods/Services supplied hereon shall be delivered within \_\_\_\_\_ calendar days from receipt of purchase/job order. A penalty of one tenth of one percent (1/10 of 1%) of the total purchase shall be imposed for every day of the delay to be reckoned for the day immediately following the expiration of the specified delivery period.

OFFERORS

AUTHORIZED SIGNATURE

DATE RECEIVED

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_