

# DAVAO ORIENTAL STATE UNIVERSITY

*A university of excellence, innovation, and inclusion*



Name of the Contract: GOODS2026-EPA-01/Supply and Delivery of Books (Provision of Additional Library Collection for Books, E-Books & E-Journals), Main Campus  
Location of the Contract: DOrSU, Guang-guang, Dahican, City of Mati, Davao Oriental

## NOTICE TO PROCEED

February 5, 2026

**MS. CATHERINE C. ALCOMA**  
Proprietress  
Super Pages Trading  
A 815 V. Rama Avenue, Sitio Cypa  
Englis, Guadalupe, Cebu City


Dear *Ms. Alcoma*:

The attached Contract Agreement and Purchase Order having been approved, notice is hereby given to **Super Pages Trading** that the **GOODS2026-EPA-01/Supply and Delivery of Books (Provision of Additional Library Collection for Books, E-Books & E-Journals)**, Main Campus should proceed within seven (7) calendar days from the date you received this Notice.

Upon receipt of this Notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the Davao Oriental State University.

Very truly yours,

  
**ROY G. PONCE EdD**  
SUC President III

I acknowledge receipt of this Notice on (date of receipt) 2/6/2026

Name of the Representative of the Bidder: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

CATHERINE ALCOMA  
General Manager