

DAVAO ORIENTAL STATE UNIVERSITY

A university of excellence, innovation, and inclusion



Name of the Contract: GOODS2025-25/Supply and Delivery of Books for DOrSU
San Isidro Campus
Location of the Contract: DOrSU San Isidro Campus, Davao Oriental

NOTICE TO PROCEED

October 6, 2025

MS. JULITA M. CONCEPCION
Authorized Representative
Fastbooks Educational Supply, Inc.
1239 Instruccion St., Sampaloc, Manila

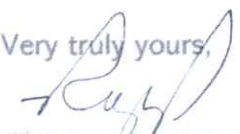
Dear *Ms. Concepcion*:

The attached Contract Agreement and Purchase Order having been approved, notice is hereby given to **Fastbooks Educational Supply, Inc.** that the **GOODS2025-25/Supply and Delivery of Books for DOrSU San Isidro Campus** should proceed within seven (7) calendar days from the date you received this Notice.

Upon receipt of this Notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the Davao Oriental State University.

Very truly yours,


ROY G. PONCE EdD
SUC President III

I acknowledge receipt of this Notice on (date of receipt) 10/10/25

Name of the Representative of the Bidder: JULITA M. CONCEPCION

Authorized Signature: 

JULITA M. CONCEPCION
PRES & GENERAL MANAGER