"A University of excellence, innovation, and inclusion"



Document Code No.				
FM-DOrSU-PROC-10				
Issue Status	Rev No.	Effective Date	Page No.	
1	0	07.22.2022	1 of 7	

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

February 17, 2025
Date

Authorized Signature

Dear Supplier/Service Provider

Date:_____

You are	hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and
authorized under	Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the
following items/g	goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened
on	or wherever deemed necessary as indicated below:

Otro	IIn:4	Itom	Description/Performance of the Item (atleast,	Unit	Total
Qty	Unit	Item	the minimum)	Price	Cost
			1 LOT Procurement of Meals and Snacks		
150	pax	Meals for	Lunch: Rice, Buttered Chicken, Fish Fillet, Pancit		
		Baccalaureate (July	Guisado, Tuna Lumpia, Soft Drinks, Bottled Water		
		2025	PM Snacks: Puto, Juice		
250	pax	Meals for	Lunch: Rice, Buttered Chicken, Beef Steak, Chicken		
	-	Commencement	Afritada, Sotanghon Guisado, Soft Drinks, Bottled		
		Exercise 2025 (July	Water		
		2025)	AM Snacks: Kakanin, Hot Choco		
250			PM: Snacks: Biko, Soft Drinks		
250	pax		Lunch: Rice, Buttered Chicken, Fish Fillet, Pancit		
		Foundation 2025	Guisado, Tuna Lumpia, Soft Drinks, Bottled Water		
		(Sept. 2025)	AM Snacks: Kakanin, Hot Choco		
20			PM Snacks: Puto, Juice		
20	pax		Lunch: Rice, Buttered Chicken, Beef Steak, Chicken		
		Formation (Aug.	Afritada, Sotanghon Guisado, Soft Drinks, Bottled		
		2025)	Water		
			AM Snacks: Kakanin, Hot Choco		
4.0			PM: Snacks: Biko, Juice		
40	pax		Lunch: Rice, Buttered Chicken, Fish Fillet, Pancit		
		Employment	Guisado, Tuna Lumpia, Soft Drinks, Bottled Water		
		Seminar (April	AM Snacks: Bibingka, Hot Choco		
		2025)	PM Snacks: Puto, Juice		

Approved Budget: Please see page 6 for ABC 2025-02-0182A,B&C Date: 2/4/2025 Requesting Unit/Office: San Isidro Campus PR #: **Small Value Procurement Documentary Requirements:** 1.Mayor's/Business Permit 2. PhilGEPS Registration Number sgd 3. Income/Business Tax Return (for ABCs above P500,000.00) DR. CHERYLL L. BAUTISTA 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award BAC Chairperson 5. External Provider form (from DOrSU) The Bids and Awards Committee: I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation. Canvassed/Distributed by: Name of Establishment

"A University of excellence, innovation, and inclusion"



Document Code No.				
FM-DOrSU-PROC-10				
Issue Status	Rev No.	Effective Date	Page No.	
1	0	07.22.2022	2 of 7	

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

February 17, 2025 Date

Dear Supplier/Service Provider

You are hereby informed the	nat the Davao Oriental State University (DOrSU) wherever deemed proper and
authorized under Rule XVI, IRR of	RA 9184, will receive sealed price quotation for the supply/delivery of the
following items/goods or services a	at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened
on or wherever d	eemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
30	pax	Meals for Job Search/Job Fair	Lunch: Rice, Buttered Chicken, Fish Fillet, Pancit Guisado, Tuna Lumpia, Soft Drinks, Bottled Water		
		2025 (June 2025)	AM Snacks: Sandwich, Juice		
			PM Snacks: Banana Cake, Juice		
20	pax	Meals for Mental	Lunch: Rice, Buttered Chicken, Fish Fillet, Pancit		
		Health Awareness	Guisado, Tuna Lumpia, Soft Drinks, Bottled Water		
		Seminar (Oct. 2025)	AM Snacks: Bibingka, Hot Choco		
			PM Snacks: Special Mamon, Juice		
20	pax	Meals for State	AM Snacks: Sandwich, Juice		
		University Aptitude	PM: Snacks: Biko, Soft Drinks		
		and Scholarship Test			
		(SUAST) (Feb. 2025)			
10	pax	1	DAY 1:		
		_	Lunch: Rice, Lumpia, Fried Chicken, Beef Steak,		
		Seminar (Jan-Mar	Soft Drink, Water		
		2025)	AM Snacks: Biko Special, Soft Drinks		
			PM Snacks: Puto Cheese, Juice		
10	pax	Meals for Campus	DAY 2:		
		Responder Training	Lunch: Rice, Fish Fillet, Chicken Curry, Lumpia,		
		Seminar (Jan-Mar	Soft Drink, Water		
		2025)	AM Snacks: Tuna Sandwich, Juice		
			PM Snacks: Mamon, Juice		

Approved Budget: Please see page 6 for ABC

PR #:	2025-02-0182A,B&C Date:	2/4/2025	Requesting Unit/Office:	San Isidro Campus

Small Value Procurement Documentary Requirements:

- 1.Mayor's/Business Permit
- 2. PhilGEPS Registration Number
- 3. Income/Business Tax Return (for ABCs above P500,000.00)
- 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
- 5. External Provider form (from DOrSU)

The Bids and Awards Committee:

Canvassed/Distributed by:	
	Name of Establishment
Date:	
	Authorized Signature

"A University of excellence, innovation, and inclusion"



Document Code No.				
FM-DOrSU-PROC-10				
Issue Status	Rev No.	Effective Date	Page No.	
1	0	07.22.2022	3 of 7	

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

February 17, 2025 Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and
authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the
following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened
on or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast,	Unit	Total
			the minimum)	Price	Cost
10	pax	Meals for Campus			
			Lunch: Rice, Lumpia, Fried Chicken, Beef Steak,		
		Seminar (Jan-Mar	Soft Drink, Water		
		2025)	AM Snacks: Suman Special, Soft Drinks		
			PM Snacks: Kakanin, Hot Choco		
30	pax	Meals for	Lunch : Rice, Buttered Chicken, Beef Steak, Sweet		
		International	and Sour, Tuna Lumpia, Soft Drinks, Bottled Water		
		Organization for	AM Snacks: Bibingka, Hot Choco		
		Standardization	PM Snacks: Special Mamon, Juice		
		Evaluation Visit			
		(March 2025)			
50	pax	Snacks for Anti-	AM Snacks: Sandwich with Juice		
	1	Smoking Awareness			
		Seminar (May 2025)			
50	pax		PM Snacks: Banana Cake with Juice		
		Drugs Seminar (Nov			
		2025)			
50	pax		AM Snacks: Mamon with Soft drinks		
		Awareness Seminar			
		(Dec 2025)			

PR #: 2025-02-0182A,B&C Date: 2/4/2025 Requesting Unit/Office : San Isidro Campus

Small Value Procurement Documentary Requirements:

- 1.Mayor's/Business Permit
- 2. PhilGEPS Registration Number
- 3. Income/Business Tax Return (for ABCs above P500,000.00)
- 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award

Approved Budget: Please see page 6 for ABC

5. External Provider form (from DOrSU)

The Bids and Awards Committee:

Canvassed/Distributed by:	
	Name of Establishment
 Date:	
	Authorized Signature

"A University of excellence, innovation, and inclusion"



Document Code No.						
FM	-DOrS	U-PROC-1	0			
Issue Status	Rev No.	Effective Date	Page No.			
1	0	07.22.2022	4 of 7			

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

<u>February 17, 2025</u>

Date

Name of Establishment

Authorized Signature

	Dear	Supp	lier/S	ervice	Prov	ider
--	------	------	--------	--------	------	------

Canvassed/Distributed by:

Date:_____

You	are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and
authorized u	under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the
following it	ems/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened
on	or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
50		Snacks for Other	AM Snacks: Puto with Juice		
50	pax	Health Related	AWI SHACKS: Pulo with Juice		
		Seminar (Jan-Dec			
		2025)			
28	pax	<i>'</i>	AM Snacks: Kakanin, Juice		
20	рил	Carrer Guidance (Apr-			
		May 2025)			
25	pax	Meals for BEED	Lunch: Rice, Chicken Hamonado, Tuna Shanghai,		
	Γ	Mock Board Review	Soft Drinks, Bottled Water		
		and Examination 1st	AM Snacks: Biko, Juice		
		Semester 2025-2026	PM Snacks: Bread, Soft Drinks		
		(Nov-Dec 2025)			
20	pax		Lunch: Rice, Spicy Chicken adobo, Fish Fillet, Soft		
			Drinks, Bottled Water		
			AM Snacks: Puto Cheese, Juice		
			PM Snacks: Kakanin, Juice		
1.5		(Apr-May 2025)			
15	pax		Lunch: Rice, Fish Fillet, Chicken Curry, Soft Drinks,		
		Training in	Bottled Water		
		1 0 .	AM Snacks: Sandwich with Juice		
		Dec 2025)	PM Snacks: Banana Cake with Juice		

	1					
	Approved Budget:	Please see page 6 for A	BC			
PR #:	2025-02-0182A,B&C Date:	2/4/2025	Request	ing Unit/Office:	San Isida	ro Campus
<mark>mall Valu</mark>	ie Procurement Documentary Req	uirements:		· -		
.Mayor's/E	Business Permit					
. PhilGEP	S Registration Number				sgd	
. Income/E	Business Tax Return (for ABCs above	ve P500,000.00)		DR. CHER	YLL L. BA	<u>UTISTA</u>
. Omnibus	Sworn statement (for ABCs above l	P50,000.00)before the issuan	ce award	BAC	C Chairperso	n
. External	Provider form (from DOrSU)				_	
The Bids	and Awards Committee:					
I	hereby submit my/our offer a	t the price indicated opp	osite the	items and agree t	to the terms	and
ondition	s of this as stated on the flipsic	de of this Request/Invita	ition.			

"A University of excellence, innovation, and inclusion"



Document Code No.							
FM	FM-DOrSU-PROC-10						
Issue Status	Rev No.	Effective Date	Page No.				
1	0	07.22.2022	5 of 7				

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

February 17, 2025

Date

Dear Supplier/Service Provide

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on ______ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
9	pax		Lunch: Rice, Buttered Chicken, Canton Special, Soft		
		on Mock Board	Drinks, Bottled Water		
		Examination for	AM Snacks: Puto and Juice		
		BSC (Jan-May	PM Snacks: Biko and Coffee		
		2025)			
24	pax	Meals for Licensure	Lunch: Rice, Fish Fillet, Chicken Curry, Soft Drinks,		
	1	Examination for	Bottled Water		
		Agriculture Review	AM Snacks: Sandwich with Juice		
		(Jan-Mar 2025)	PM Snacks: Banana Cake with Juice		
50	pax	Meals for Faculty	Lunch: Rice, Fried Chicken, Fish Fillet, Canton		
	Pun	and Staff	Special, Soft Drinks, Bottled Water		
		Development	AM Snacks: Mamon with Soft drinks		
		^	PM Snacks: Puto Maya with Hot Choco		
			·		
60	pax	Snacks for Risk	AM Snacks: Puto with Juice		
		Reduction Seminar			
		(Dec 2025)			
150	pax	Meals for NSTP	Lunch: Rice, Buttered Chicken, Soft Drinks, Bottled		
		Graduation (June	Water		
		2025)	AM Snacks: Banana Muffins with Chocodrink		

PR #: 2025-02-0182A,B&C Date: 2/4/2025 Requesting Unit/Office : San Isidro Campus

Small Value Procurement Documentary Requirements :

1 Moverely (Provinces Parmit)

1.Mayor's/Business Permit

2. PhilGEPS Registration Number

3. Income/Business Tax Return (for ABCs above P500,000.00)

4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award

Approved Budget: Please see page 6 for ABC

5. External Provider form (from DOrSU)

The Bids and Awards Committee:

DR. CHERYLL L. BAUTISTA

sgd

BAC Chairperson

Canvassed/Distributed by:	
	Name of Establishment
Date:	
	Authorized Signature

"A University of excellence, innovation, and inclusion"



Document Code No.							
FM	FM-DOrSU-PROC-10						
Issue Status Rev No. Effective Date Page No.							
1	0	07.22.2022	6 of 7				

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

<u>February 17, 2025</u>

Date

Dear	Sun	nlier	/Sei	rvice	Pro	hive	۵r
Dear	Sup	mer	75e	rvice	Pro	yviu	er

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on ______ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
100	pax	Innovation and	Lunch: Rice, Spicy Chicken adobo, Fish Fillet, Soft Drinks, Bottled Water AM Snacks: Puto Cheese, Juice		
		_	PM Snacks: Kakanin, Juice		
100	pax	Innovation and Extension Program	Lunch: Rice, Chicken Hamonado, Tuna Shanghai, Soft Drinks, Bottled Water AM Snacks: Biko, Juice PM Snacks: Bread, Soft Drinks		_
110	pax	` '	Lunch: Rice, Beef Steak, Fried Chicken, Soft Drinks, Bottled Water		
125	pax	Extension Program – Shine Waso 2025 (3rd Quarter)	AM Snacks: Sandwich, Juice PM Snacks: Bibingka, Juice		
110	pax		Lunch: Rice, Chicken Afritada, Fish Fillet, Soft Drinks, Bottled Water		
140	pax	Extension Program – Shine Waso 2025 (4th Quarter)	AM Snacks: Biko, Juice PM Snacks: Puto Cheese, Soft Drinks		

Approved Budget: P 620,450.00

PR #: <u>2025-02-0182A,B&C</u> Date: <u>2/4/2025</u> Requesting Unit/Office: San Isidro	o Campus
---	----------

Small Value Procurement Documentary Requirements:

- 1.Mayor's/Business Permit
- 2. PhilGEPS Registration Number
- 3. Income/Business Tax Return (for ABCs above P500,000.00)
- 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
- 5. External Provider form (from DOrSU)

The Bids and Awards Committee:

Canvassed/Distributed by:	
	Name of Establishment
Date:	
	Authorized Signature