



 Document Code No.

 FM-DOrSU-PROC-10

 Issue Status
 Rev No.
 Effective Date
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REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 31, 2025 Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on ______ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast,	Unit	Total		
Quy	Cint		the minimum)	Price	Cost		
		1 LOT P	ROCUREMENT OF MEALS and SNACKS				
P	Packed Meals for Internal Accreditation Survey Visit on March 2025						
40	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,				
			Softdrinks, Chopsuey, Pansit Canton				
40	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,				
	_		Softdrinks, Beef Steak, Bam-i				
40	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,				
	-		Softdrinks, Chicken Sweet and Sour, Fish Fillet				
Pac	Packed Meals and Snacks for Accreditation Survey Visit on March 2025						
50	pax	Snacks - Day 1	Hamburger, Softdrinks, Bottled Water and 3in1				
	-	-	Coffee				
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,				
	_		Softdrinks, Chopsuey, Pansit Canton				
50	pax	Snacks	Palabok, Bread, Softdrinks, Bottled Water and				
	1		3in1 Coffee				
50	pax	Snacks - Day 2	Tuna Sandwich, Softdrinks, Bottled Water and				
			3in1 Coffee				
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,				
			Softdrinks, Beef Steak, Bam-i				
50	pax	Snacks	Palitaw, Suman, Softdrinks, Bottled Water and				
			3in1 Coffee				
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Approved Budget: Please see page 6 for ABC

PR #: <u>2025-01-0105A,B,C,D,E&F</u> Date:

Requesting Unit/Office :

QAO

Small Value Procurement Documentary Requirements :1.Mayor's/Business Permit2. PhilGEPS Registration Number3. Income/Business Tax Return (for ABCs above P500,000.00)4. Omnibus Sworn statement (for ABCs above P50,000.00)before the issuance award5. External Provider form (from DOrSU)The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Name of Establishment

Date:_____





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REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 31, 2025

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Qty	Unit	Item	Description/Performance of the Item (atleast,	Unit	Total	
χŋ		Item	the minimum)	Price	Cost	
Packed Meals and Snacks for Accreditation Survey Visit on March 2025 - Continuation						
50	pax	Snacks - Day 3	Hamburger, Empanada, Softdrinks, Bottled			
			Water and 3in1 Coffee			
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,			
			Softdrinks, Chicken Sweet and Sour, Fish Fillet			
50	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water			
			and 3in1 Coffee			
50	pax	Snacks - Day 4	Hamburger, Empanada, Softdrinks, Bottled			
		5	Water and 3in1 Coffee			
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,			
			Softdrinks, Chicken Sweet and Sour, Fish Fillet			
50	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water			
			and 3in1 Coffee			
50	pax	Snacks - Day 5	Tuna Sandwich, Softdrinks, Bottled Water and			
		5	3in1 Coffee			
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,			
	P		Softdrinks, Beef Steak, Bam-I			
50	pax	Snacks	Palitaw, Suman, Softdrinks, Bottled Water and			
20	Pur	Shucks	3in1 Coffee	<u> </u>		
			Plassa saa paga 6 for ABC			

Approved Budget: Please see page 6 for ABC

Requesting Unit/Office :

OAO

PR #: <u>2025-01-0105A,B,C,D,E&F</u> Date: Small Value Procurement Documentary Requirements : 1.Mayor's/Business Permit 2. PhilGEPS Registration Number sgd **DR. CHERYLL L. BAUTISTA** 3. Income/Business Tax Return (for ABCs above P500,000.00) 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award **BAC** Chairperson 5. External Provider form (from DOrSU) The Bids and Awards Committee:

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Canvassed/Distributed by:

Name of Establishment

Date:

"A University of excellence, innovation, and inclusion"



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Otri	Unit	Item	Description/Performance of the Item (atleast,	Unit	Total
Qty	Unit	Item	the minimum)	Price	Cost
Packed Meals for Internal Accreditation Survey Visit on May 2025					
40	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
			Softdrinks, Chopsuey, Pansit Canton		
40	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
			Softdrinks, Beef Steak, Bam-i		
40	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
	_		Softdrinks, Chicken Sweet and Sour, Fish Fillet		
P	Packed Meals and Snacks for Accreditation Survey Visit on May 2025				
50	pax	Snacks - Day 1	Hamburger, Softdrinks, Bottled Water and 3in1		
	_		Coffee		
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
			Softdrinks, Chopsuey, Pansit Canton		
50	pax	Snacks	Palabok, Bread, Softdrinks, Bottled Water and		
50			3in1 Coffee		
50	pax	Snacks - Day 2	Tuna Sandwich, Softdrinks, Bottled Water and		
50	pax	Meals	3in1 Coffee Lunch: Rice, Bottled Water, Fresh Fruits,		
50	pax	Wieais	Softdrinks, Beef Steak, Bam-i		
50	pax	Snacks	Palitaw, Suman, Softdrinks, Bottled Water and		
50	Pur	Onderts	3in1 Coffee		
	I	Annuaria d Divideati	Please see page 6 for ABC		

Approved Budget: Please see page 6 for ABC

Requesting Unit/Office :

QAO

Small Value Procurement Documentary Requirements : 1.Mayor's/Business Permit

2. PhilGEPS Registration Number

3. Income/Business Tax Return (for ABCs above P500,000.00)

PR #: <u>2025-01-0105A,B,C,D,E&F</u> Date:_____

4. Omnibus Sworn statement (for ABCs above P50,000.00)before the issuance award

5. External Provider form (from DOrSU)

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Name of Establishment

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

Date:_____

"A University of excellence, innovation, and inclusion"



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REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 31, 2025

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Qty	Unit	Item	Description/Performance of the Item (atleast,	Unit	Total	
Qty	Omt	Item	the minimum)	Price	Cost	
Packed Meals and Snacks for Accreditation Survey Visit on May 2025 - Continuation						
50	pax	Snacks - Day 3	Hamburger, Empanada, Softdrinks, Bottled			
			Water and 3in1 Coffee			
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,			
			Softdrinks, Chicken Sweet and Sour, Fish Fillet			
50	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water			
			and 3in1 Coffee			
50	pax	Snacks - Day 4	Hamburger, Empanada, Softdrinks, Bottled			
			Water and 3in1 Coffee			
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,			
			Softdrinks, Chicken Sweet and Sour, Fish Fillet			
50	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water			
			and 3in1 Coffee			
50	pax	Snacks - Day 5	Tuna Sandwich, Softdrinks, Bottled Water and			
			3in1 Coffee			
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,			
			Softdrinks, Beef Steak, Bam-I			
50	pax	Snacks	Palitaw, Suman, Softdrinks, Bottled Water and			
			3in1 Coffee			

Approved Budget: Please see page 6 for ABC

Requesting Unit/Office :

OAO

PR #: <u>2025-01-0105A,B,C,D,E&F</u> Date: _____ **Small Value Procurement Documentary Requirements :** 1.Mayor's/Business Permit 2. PhilGEPS Registration Number sgd 3. Income/Business Tax Return (for ABCs above P500,000.00) **DR. CHERYLL L. BAUTISTA** 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award **BAC** Chairperson 5. External Provider form (from DOrSU)

The Bids and Awards Committee:

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Canvassed/Distributed by:

Name of Establishment

Date:_____

"A University of excellence, innovation, and inclusion"



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January 31, 2025 Date

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Qty	Unit	Item	Description/Performance of the Item (atleast,	Unit	Total
Qıy	Omt	Item	the minimum)	Price	Cost
Pac	ked Mea				
50	pax	Snacks - Day 1	Hamburger, Softdrinks, Bottled Water and 3in1		
			Coffee		
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
			Softdrinks, Chopsuey, Pansit Canton		
50	pax	Snacks	Palabok, Bread, Softdrinks, Bottled Water and		
			3in1 Coffee		
50	pax	Snacks - Day 2	Tuna Sandwich, Softdrinks, Bottled Water and		
			3in1 Coffee		
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
			Softdrinks, Beef Steak, Bam-i		
50	pax	Snacks	Palitaw, Suman, Softdrinks, Bottled Water and		
			3in1 Coffee		
50	pax	Snacks - Day 3	Hamburger, Empanada, Softdrinks, Bottled		
			Water and 3in1 Coffee		
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
			Softdrinks, Chicken Sweet and Sour, Fish Fillet		
50	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water		
	_		and 3in1 Coffee		
	-		Plaga and page 6 for APC		

Approved Budget: Please see page 6 for ABC

Requesting Unit/Office :

OAO

PR #: <u>2025-01-0105A,B,C,D,E&F</u> Date: **Small Value Procurement Documentary Requirements :** 1.Mayor's/Business Permit 2. PhilGEPS Registration Number sgd DR. CHERYLL L. BAUTISTA 3. Income/Business Tax Return (for ABCs above P500,000.00) 4. Omnibus Sworn statement (for ABCs above P50,000.00)before the issuance award **BAC** Chairperson 5. External Provider form (from DOrSU) The Bids and Awards Committee:

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Canvassed/Distributed by:

Name of Establishment

Date:

STATE UNIVERSITY

DAVAO ORIENTAL

"A University of excellence, innovation, and inclusion"



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Otr	Unit	Item	Description/Performance of the Item (atleast,	Unit	Total	
Qty	Umt	Item	the minimum)	Price	Cost	
Packed Meals and Snacks for Accreditation Survey Visit on August 2025 -					ion	
50	pax	Snacks - Day 4	Hamburger, Empanada, Softdrinks, Bottled			
			Water and 3in1 Coffee			
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,			
			Softdrinks, Chicken Sweet and Sour, Fish Fillet			
50	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water			
			and 3in1 Coffee			
50	pax	Snacks - Day 5	Tuna Sandwich, Softdrinks, Bottled Water and			
			3in1 Coffee			
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,			
			Softdrinks, Beef Steak, Bam-I			
50	pax	Snacks	Palitaw, Suman, Softdrinks, Bottled Water and			
			3in1 Coffee			
P	acked Me					
40	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,			
			Softdrinks, Chopsuey, Pansit Canton			
40	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,			
			Softdrinks, Beef Steak, Bam-i			
40	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,			
			Softdrinks, Chicken Sweet and Sour, Fish Fillet			
L	Approved Budget: P 427 500 00					

Approved Budget: P 427,500.00

Requesting Unit/Office :

QAO

1.Mayor's/Business Permit

2. PhilGEPS Registration Number

3. Income/Business Tax Return (for ABCs above P500,000.00)

Small Value Procurement Documentary Requirements :

4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award

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PR #: <u>2025-01-0105A,B,C,D,E&F</u> Date:

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Name of Establishment

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

Date:_____