



Document Code No.			
FM-DOrSU-PROC-10			
Issue Status	Rev No.	Effective Date	Page No.
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REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 31,2025

Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
1	unit	Direct to Card Printer	Print Method: Dye - Sublimation Direct to Card Print Resolution:300x300 dpi Print Area: Edge to Edge (CR80 Cards) Print Mode: Dual Side (Optional) Print Speed: 180 cph (CMYKO Single Side, batch 850 cph (mono Chrome printing) Card Thickness: 0.25-1.25mm (10mil-50mil) Input Hopper Capacity: 100 cards Output Hopper Capacity: 30 User Interface: 2 lines x 16 cards LCD display x led status indicator Printer Dimension: 255.6 x 202 x 4055.4 (10.6" x 7.9" x 15.9") Operating System: Windows Driver, XP, SP3, Vista, W7,W8,W10 Smart Ribbon Protection: Ribbon Automatic Recognition RFID (13.56 mzh) TAG Two-Level encoding Protection Safety: Support for Kensington security lock	_____	_____

Approved Budget: Please see page for ABC

PR #: 2025-01-0090 Date: _____ Requesting Unit/Office : OSA

- Small Value Procurement Documentary Requirements :**
1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. Income/Business Tax Return (for ABCs above P500,000.00)
 4. Omnibus Sworn statement (for ABCs above P50,000.00)before the issuance award
 5. External Provider form (from DOrSU)

sgd
DR. CHERYLL L. BAUTISTA
BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Date: _____

Name of Establishment

Authorized Signature



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Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
17	set	RFID Card	Direct to Card Printer continuation Memory: 128 Mbytes Warranty: 4 years with I.D. NOW card Production Software (PRO) A44tech I.D Camera, XP pen Signature for IDNOW compatible Printable, PVC, 125khz, 200pcs 1box	_____	_____
40	set	Ribbon	Contactless 125KHz EM4100 RFID Proximity ID Smart Entry Access Chip Card company id school id (for the new ID printer unit) chromxpert (matika) YMCKOK 6 Panel Compatible Ribbon, 250 prints/roll for matica m310 card printers (for the new i.d. printer unit)	_____	_____
7,000	pcs	PVC Card Film Protector	(Transparent) 86 x 54mm size	_____	_____
10	set	Ribbon	Hiti CS-200e YMCKOK 6 Panel Compatible Ribbon, 330 prints/roll for Hiti CS200E card printer (for old i.d printer unit)	_____	_____

Approved Budget: P 462,600.00

PR #: 2025-01-0090 Date: _____ Requesting Unit/Office : OSA

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