



**REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)**

January 31, 2025  
Date

**Dear Supplier/Service Provider**

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on \_\_\_\_\_ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
<b>Meals for Pre-Employment Seminar Activity on May 2025</b>					
30	pax	Meals	Packed Meals: with utensils, NON-PORK Menu: Chicken Afritada, Beef w/ Broccoli, Rice, and Bottled Softdrinks	_____	_____
<b>Meals and Snacks for Pre-Employment Seminar Activity on July 2025</b>					
30	pax	Meals	Packed Meals: with utensils, NON-PORK Menu: Chicken Afritada, Beef w/ Broccoli, Rice, and Bottled Softdrinks	_____	_____
60	pax	Snacks	Individually pack: Cheesy Ensaymada, Sliced Cake and Juice-Tetra pack (Flavor: Apple and Orange)	_____	_____
<b>Snacks for Freshies Day on August 2025</b>					
50	pax	Snacks	Individually pack: Cheesy Ensaymada, Sliced Cake and Juice-Tetra pack (Flavor: Apple and Orange)	_____	_____
<b>Meals and Snacks for Basic Peer Facilitator's Training Activity on September 2025</b>					
90	pax	Meals	Packed Meals: with utensils, NON-PORK Menu: Chicken Afritada, Beef w/ Broccoli, Rice, and Bottled Softdrinks	_____	_____
180	pax	Snacks	Individually pack: Cheesy Ensaymada, Sliced Cake and Juice-Tetra pack (Flavor: Apple and Orange)	_____	_____

Approved Budget: Please see page 2 for ABC

PR #: 2025-01-0079A&B Date: 1/28/2025 Requesting Unit/Office: OSCD

- Small Value Procurement Documentary Requirements :**
1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
  3. Income/Business Tax Return (for ABCs above P500,000.00)
  4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
  5. External Provider form (from DOrSU)

sgd  
**DR. CHERYLL L. BAUTISTA**  
BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Establishment

\_\_\_\_\_  
Authorized Signature



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January 31, 2025

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Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
<b>Meals and Snacks for Mental Health Activity on October 2025</b>					
10	pax	Meals	Packed Meals: with utensils, NON-PORK Menu: Chicken Afritada, Beef w/ Broccoli, Rice, and Bottled Softdrinks	_____	_____
10	pax	Snacks	Individually pack: Cheesy Ensaymada, Sliced Cake and Juice-Tetra pack (Flavor: Apple and Orange)	_____	_____
<b>Meals and Snacks for Drug Prevention Program Activity on November 2025</b>					
20	pax	Meals	Packed Meals: with utensils, NON-PORK Menu: Chicken Afritada, Beef w/ Broccoli, Rice, and Bottled Softdrinks	_____	_____
20	pax	Snacks A	Individually pack: Cheesy Chicken Burger, Potato Fries and Canned Pineapple Juice	_____	_____
100	pax	Snacks b	Individually pack: Cheesy Ensaymada, Sliced Cake and Juice-Tetra pack (Flavor: Apple and Orange)	_____	_____
<b>Note: 1 LOT Procurement of Meals and Snacks</b>					

Approved Budget: P 127,000.00

PR #: 2025-01-0079A&B Date: 1/28/2025

Requesting Unit/Office : OSCD

**Small Value Procurement Documentary Requirements :**

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Canvassed/Distributed by: \_\_\_\_\_

Date: \_\_\_\_\_

sgd

**DR. CHERYLL L. BAUTISTA**  
BAC Chairperson

\_\_\_\_\_  
Name of Establishment

\_\_\_\_\_  
Authorized Signature