"A University of excellence, innovation, and inclusion"



Document Code No.					
FM-DOrSU-PROC-10					
Issue Status	Rev No.	Effective Date	Page No.		
1	0	07.22.2022	1 of 7		

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 31, 2025

Date

Dear Supplier/Service recurrence	ear Supplier/Ser	vice Pro	videi
----------------------------------	------------------	----------	-------

,	You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and
authoriz	ed under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the
followin	ng items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened
on	or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast,	Unit	Total
Qiy	Omt	Item	the minimum)	Price	Cost
	Snacks	for Seminar-Work	shop for 7S Teams on February 2025		
25	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1		
			Coffee		
25	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water		
			and 3in1 Coffee		
	Snacks fo	or Seminar-Works	shop for IQA Teams on February 2025		
30	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1		
			Coffee		
30	pax	Snacks	Palabok, Bread, Softdrinks, Bottled Water and		
			3in1 Coffee		
Pa	cked Me	als for ISO 2nd Su	rveillance Mock Audit on February 2025		
30	pax	Lunch	Rice, Bottled Water, Fresh Fruits, Softdrinks,		
			Chopsuey, Pansit Canton		
30	pax	Lunch	Rice, Bottled Water, Fresh Fruits, Softdrinks,		
			Beef Steak, Bam-I		
30	pax	Lunch	Rice, Bottled Water, Fresh Fruits, Softdrinks,		
			Chicken Sweet and Sour, Fish Fillet		
30	pax	Lunch	Rice, Bottled Water, Fresh Fruits, Softdrinks,		
			Chicken Sweet and Sour, Fish Fillet	_	

Approved Budget: Please see page 6 for ABC PR #: 2025-01-0077A-M Date: Requesting Unit/Office: QMSO **Small Value Procurement Documentary Requirements:** 1.Mayor's/Business Permit 2. PhilGEPS Registration Number sgd DR. CHERYLL L. BAUTISTA 3. Income/Business Tax Return (for ABCs above P500,000.00) 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award **BAC** Chairperson 5. External Provider form (from DOrSU) The Bids and Awards Committee: I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation. Canvassed/Distributed by: Name of Establishment Date: **Authorized Signature**

"A University of excellence, innovation, and inclusion"



Document Code No.						
FM-DOrSU-PROC-10						
Issue Status	Rev No.	Effective Date	Page No.			
1	0	07.22.2022	2 of 7			

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 31, 2025

Date

Dear	Supp	lier	Ser	vice	Pro	wid	۵r
Dear	Supp.	ner	Serv	vice	Pro	viu	er

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and
authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the
following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened
on or wherever deemed necessary as indicated below:

Otre	Unit	Item	Description/Performance of the Item (atleast,	Unit	Total
Qty	Omt	Item	the minimum)	Price	Cost
Pac	ked Meal	s and Snacks for I	SO 2nd Surveillance Audit on March 2025		
50	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1		
			Coffee		
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
			Softdrinks, Chopsuey, Pansit Canton		
50	pax	Snacks	Palabok, Bread, Softdrinks, Bottled Water and		
			3in1 Coffee		
50	pax	Snacks	Tuna Sandwich, Softdrinks, Bottled Water and		
			3in1 Coffee		
50	pax	Meals	Rice, Bottled Water, Fresh Fruits, Softdrinks,		
			Beef Steak, Bam-I		
50	pax	Snacks	Palitaw, Suman, Softdrink, Bottled Water and		
			3in1 Coffee		
50	pax	Snacks	Hamburger, Empanada, Softdrinks, Bottled		
			Water and 3in1 Coffee		
50	pax	Meals	Rice, Bottled Water, Fresh Fruits, Softdrinks,		
			Chicken Sweet and Sour, Fish Fillet		
50	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water		
			and 3in1 Coffee		

Approved Budget: Please see page 6 for ABC Requesting Unit/Office: **QMSO** PR #: 2025-01-0077A-M Date: _ **Small Value Procurement Documentary Requirements:**

- 1.Mayor's/Business Permit
- 2. PhilGEPS Registration Number
- 3. Income/Business Tax Return (for ABCs above P500,000.00)
- 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
- 5. External Provider form (from DOrSU)

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:	
	Name of Establishment
Date:	
	Authorized Signature

"A University of excellence, innovation, and inclusion"



Document Code No.					
FM-DOrSU-PROC-10					
Issue Status	Rev No.	Effective Date	Page No.		
1	0	07.22.2022	3 of 7		

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 31, 2025 Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and
authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the
following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opene
on or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
	*	Snacks for	7S Team Meeting on May 2025		
25	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1		
			Coffee		
25	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water		
			and 3in1 Coffee		
Snac	ks for Co	rrective Action	on Workshop on Mandatory Forms on May 2025		
70	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1		
			Coffee		
70	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water		
			and 3in1 Coffee		
	•	Snacks for	IQA Team Meeting on May 2025		
30	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1		
			Coffee		
30	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water		
			and 3in1 Coffee		
	Pac	cked Meals fo	r Internal Quality Audit on May 2025		
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
			Softdrinks, Chopsuey, Pansit Canton		
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
	_		Softdrinks, Beef Steak, Bam-I		
	1	Approved Bu	adget: Please see page for 6 ABC		
PR #:	2025-01-	-0077A-M	Date: Requesting Unit/Office :	QN	MSO
mall Val	ne Procure	ment Document	ary Requirements:		

Small value Procurement Documentary Requirements:

- 1.Mayor's/Business Permit
- 2. PhilGEPS Registration Number
- 3. Income/Business Tax Return (for ABCs above P500,000.00)
- 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award

conditions of this as stated on the flipside of this Request/Invitation.

5. External Provider form (from DOrSU)

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and

Canvassed/Distributed by:	
	Name of Establishment
Date:	
	Authorized Signature

Dear Supplier/Service Provider

Date:_____

"A University of excellence, innovation, and inclusion"



Document Code No.					
FM-DOrSU-PROC-10					
Issue Status	Rev No.	Effective Date	Page No.		
1	0	07.22.2022	4 of 7		

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 31, 2025 Date

Authorized Signature

authorize following	ed under R g items/go	tule XVI, IRR of RA ods or services at D	A 9184, will receive sealed price quotation for the solorsU, City of Mati, Davao Oriental where the said need necessary as indicated below:	supply/delive	ry of the
Qty	Unit	Item	Description/Performance of the Item (atleast,	Unit	Total
_			the minimum)	Price	Cost
30	Ī	Meals Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
30	pax	Wieais	Softdrinks, Chicken Sweet and Sour, Fish Fillet		-
30	nav	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
30	pax	Wicais	Softdrinks, Chicken Sweet and Sour, Fish Fillet		-
		 Packed Meals for	7S Evaluation on May 2025		
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
25	Pun	TVICATS	Softdrinks, Chopsuey, Pansit Canton		
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
	"		Softdrinks, Beef Steak, Bam-I		
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
			Softdrinks, Chicken Sweet and Sour, Fish Fillet		
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
			Softdrinks, Chicken Sweet and Sour, Fish Fillet		
	Pa	acked Meals for 7S	Evaluation on September 2025		
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
			Softdrinks, Chopsuey, Pansit Canton		
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits,		
			Softdrinks, Beef Steak, Bam-I		
	1	Approved Budget:	Please see page 6 for ABC	<u> </u>	
PR #:	2025-01-	<u>-0077A-M</u> Date:	Requesting Unit/Office :	QN	MSO
Small Val	<mark>ue Procurei</mark>	ment Documentary Re	quirements :		
1.Mayor's/	Business Per	rmit			
2. PhilGEI	PS Registrati	ion Number		sgd	
	3. Income/Business Tax Return (for ABCs above P500,000.00) DR. CHERYLL L. BAUTISTA				
	4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award BAC Chairperson				
		orm (from DOrSU)			
		rds Committee:	ot the price indicated appeals the items and acres	o the terms	and
	•		at the price indicated opposite the items and agree tide of this Request/Invitation.	o me terms a	IIIU
	ed/Distribu	_	•		
2.221 (400)	1001100		N	ame of Estab	olishment

"A University of excellence, innovation, and inclusion"



Document Code No.					
FM-DOrSU-PROC-10					
Issue Status	Rev No.	Effective Date	Page No.		
1	0	07.22.2022	5 of 7		

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 31, 2025

Date

Authorized Signature

Dear	Supr	lier	/Ser	vice	Pro	vid	er
Dear	Dup	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	$^{\prime}$	VICC	110	, , IU	·

Date:_____

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and
authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the
following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened
on or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast the minimum)	st, Unit Price	Total Cost	
1	Packed Meals for 7S Evaluation on September 2025 - Continuation					
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fill	et		
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fill	et		
	S	nacks for IQA Tea	m Meeting on September 2025			
30	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3ir Coffee			
30	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Wate and 3in1 Coffee	r		
		Snacks for 7S Team	n Meeting on September 2025			
25	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3ir Coffee	1		
25	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water and 3in1 Coffee			
Packed Meals for Internal Audit on September 2025						
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chopsuey, Pansit Canton			
	Approved Budget: Please see page 6 for ABC					
				MSO		
	ue Procurei	ment Documentary Re	-			
1.Mayor's/Business Permit 2. PhilGEPS Registration Number 3. Income/Business Tax Return (for ABCs above P500,000.00) DR. CHERYLL L. BAUTIST					UTISTA_	
	4. Omnibus Sworn statement (for ABCs above P50,000.00)before the issuance award 5. External Provider form (from DOrSU) BAC Chairperson					
The Bids and Awards Committee: I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.					nd	
Canvassed/Distributed by:						
				Name of Estab	lishment	

"A University of excellence, innovation, and inclusion"



Document Code No.						
FM-DOrSU-PROC-10						
Issue Status	Rev No.	Effective Date	Page No.			
1	0	07.22.2022	6 of 7			

sgd DR. CHERYLL L. BAUTISTA

BAC Chairperson

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 31, 2025

Date

Dear !	Supp	lier	/Ser	vice	Pro	vid	ler
--------	------	------	------	------	-----	-----	-----

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and
authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the
following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened
on or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
P	Packed M	eals for Internal A	udit on September 2025 - Continuation		
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Beef Steak, Bam-I		
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fillet		
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fillet		
			Note: 1 LOT Procurement of Meals and Snacks		

Approved Budget: P 254,500.00 **QMSO** 2025-01-0077A-M Date: Requesting Unit/Office:

Small Value Procurement Documentary Requirements:

1.Mayor's/Business Permit

PR #:

- 2. PhilGEPS Registration Number
- 3. Income/Business Tax Return (for ABCs above P500,000.00)
- 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
- 5. External Provider form (from DOrSU)

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:	
	Name of Establishment
Date:	
	Authorized Signature