



REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 31, 2025
Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
Snacks for Seminar-Workshop for 7S Teams on February 2025					
25	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
25	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
Snacks for Seminar-Workshop for IQA Teams on February 2025					
30	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
30	pax	Snacks	Palabok, Bread, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
Packed Meals for ISO 2nd Surveillance Mock Audit on February 2025					
30	pax	Lunch	Rice, Bottled Water, Fresh Fruits, Softdrinks, Chopsuey, Pansit Canton	_____	_____
30	pax	Lunch	Rice, Bottled Water, Fresh Fruits, Softdrinks, Beef Steak, Bam-I	_____	_____
30	pax	Lunch	Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fillet	_____	_____
30	pax	Lunch	Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fillet	_____	_____

Approved Budget: Please see page 6 for ABC

PR #: 2025-01-0077A-M Date: _____ Requesting Unit/Office : QMSO

- Small Value Procurement Documentary Requirements :**
1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. Income/Business Tax Return (for ABCs above P500,000.00)
 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
 5. External Provider form (from DOrSU)

sgd
DR. CHERYLL L. BAUTISTA
BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Date: _____

Name of Establishment

Authorized Signature



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Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
Packed Meals and Snacks for ISO 2nd Surveillance Audit on March 2025					
50	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
50	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chopsuey, Pansit Canton	_____	_____
50	pax	Snacks	Palabok, Bread, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
50	pax	Snacks	Tuna Sandwich, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
50	pax	Meals	Rice, Bottled Water, Fresh Fruits, Softdrinks, Beef Steak, Bam-I	_____	_____
50	pax	Snacks	Palitaw, Suman, Softdrink, Bottled Water and 3in1 Coffee	_____	_____
50	pax	Snacks	Hamburger, Empanada, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
50	pax	Meals	Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fillet	_____	_____
50	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____

Approved Budget: Please see page 6 for ABC

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Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
Snacks for 7S Team Meeting on May 2025					
25	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
25	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
Snacks for Corrective Action Workshop on Mandatory Forms on May 2025					
70	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
70	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
Snacks for IQA Team Meeting on May 2025					
30	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
30	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
Packed Meals for Internal Quality Audit on May 2025					
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chopsuey, Pansit Canton	_____	_____
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Beef Steak, Bam-I	_____	_____

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Packed Meals for Internal Quality Audit on May 2025 - Continuation					
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fillet	_____	_____
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fillet	_____	_____
Packed Meals for 7S Evaluation on May 2025					
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chopsuey, Pansit Canton	_____	_____
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Beef Steak, Bam-I	_____	_____
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fillet	_____	_____
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fillet	_____	_____
Packed Meals for 7S Evaluation on September 2025					
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chopsuey, Pansit Canton	_____	_____
25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Beef Steak, Bam-I	_____	_____

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25	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fillet	_____	_____
Snacks for IQA Team Meeting on September 2025					
30	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
30	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
Snacks for 7S Team Meeting on September 2025					
25	pax	Snacks	Hamburger, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
25	pax	Snacks	Chicken Sandwich, Softdrinks, Bottled Water and 3in1 Coffee	_____	_____
Packed Meals for Internal Audit on September 2025					
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chopsuey, Pansit Canton	_____	_____

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30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Beef Steak, Bam-I	_____	_____
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fillet	_____	_____
30	pax	Meals	Lunch: Rice, Bottled Water, Fresh Fruits, Softdrinks, Chicken Sweet and Sour, Fish Fillet	_____	_____
<i>Note: 1 LOT Procurement of Meals and Snacks</i>					

Approved Budget: P 254,500.00

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