



REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 28, 2025

Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
100	pax	Meals	for Regional Annual Administrative Tactical Inspection (April 2025) Menu: Buffet type Steamed Rice, Bakareta, Fish Fillet, Tinolang Native Chicken, Softdrinks 190ml, Water 350ml, Slice Fruits Triangle Form Pineapple or Watermelon	_____	_____
100	pax	Snacks	Special Cake Assorted Flavor (Vanilla, Chocolate, Caramel), Juice/Drinks Assorted Flavors (Orange, Pineapple, Apple)	_____	_____
100	pax	Meals	for NSTP Graduation (June 2025) Menu: Buffet type Rice, Chicken Afritada, Fish Fillet, Softdrinks, Fruits	_____	_____
100	pax	Snacks	Chicken Lumpia and Empanada, Softdrinks 300ml	_____	_____

Approved Budget: P 90,000.00

PR #: 2025-01-0066

Date: 1/23/2025

Requesting Unit/Office : NSTP

Small Value Procurement Documentary Requirements :

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return (for ABCs above P500,000.00)
4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
5. External Provider form (from DOrSU)

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Date: _____

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

Name of Establishment

Authorized Signature