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REQUEST FOR QUOTATION (SHOPPING B)

1/28/2025

Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
10	pack	Tissue paper	12 rolls in pack, 2 plys	_____	_____
1	roll	Nano double sided tape	5 meters length, 5cm width, 2mm thick, transparent	_____	_____
1	pack	Laminating Film	Long, 100 sheets per pack	_____	_____
50	box	Index tab	2x6x16cm, Clear	_____	_____
10	can	Insecticide	Aerosol, Mosquito Killer, 600ml	_____	_____
10	can	Furniture Polisher	Aerosol, 330ml	_____	_____
20	bottle	Dishwashing Liquid	250ml, Kalamansi	_____	_____
10	can	Air Freshener	Aerosol, 300ml, Floral Scent	_____	_____
20	bottle	Alcohol	Ethyl, 500ml, scented	_____	_____
2	pc	Dust pan	plastic, black	_____	_____
2	pc	Soft Broom	Native, Handle made with Bamboo, Made with Natural Fibers	_____	_____
3	pc	Broom Stick	made with coconut palm	_____	_____
1	bottle	Glue	1 liter, white when wet, Dries clear	_____	_____
100	pc	Sign pen	black, 0.7mm tip size, Liquid and Gel ink, Quick Drying	_____	_____
20	ring	Ring binder	Plastic, Black, 6mm Ring size	_____	_____
2	roll	Scotch tape	1 inch clear	_____	_____
100	pc	Folder	Brown outer color, white inner color, Long	_____	_____
100	roll	Cartolina	Black	_____	_____
219	ream	Paper	A4, Multicopy, 80gsm	_____	_____
201	ream	Paper	Long, Multicopy, 80gsm	_____	_____

Approved Budget: P 137,000.00

PR #: 2025-01-0054A&B Date: 1/21/2025

Requesting Unit/Office : Office of the University President

Shopping B Documentary Requirements :

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. External Provider form (from DOrSU)

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Name of Establishment

Date:

Authorized Signature