



Document Code No.			
<b>FM-DOrSU-PROC-10</b>			
Issue Status	Rev No.	Effective Date	Page No.
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## REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

January 28, 2025

Date

**Dear Supplier/Service Provider**

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on \_\_\_\_\_ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
200	pcs	Sterile Gauze	3 x 4 inches	_____	_____
2	pack	Cotton Balls	300pcs/pack	_____	_____
50	pcs	Ethyl Alcohol	70% 500ml	_____	_____
4	boxes	Latex Gloves	size small, 100pcs/box	_____	_____
5	boxes	Micropore Plaster	3 M, 12pcs/box	_____	_____
5	boxes	Antiseptic Plastic Strips	Band Aid 100 strips/box	_____	_____
10	btls	Methyl Salicylate Menthol Crystals Eucalyptus Oil	2.5ml	_____	_____
10	btls	Methyl Salicylate Camphor + Menthol	100ml	_____	_____
5	btls	Isopropanolol Benzalkonium Chloride	F skin Disinfectant Spray 250ml	_____	_____

Approved Budget: Please see page 2 for ABC

PR #: 2025-01-0044

Date: 1/16/2025

Requesting Unit/Office : BC

**Small Value Procurement Documentary Requirements :**

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return (for ABCs above P500,000.00)
4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
5. External Provider form (from DOrSU)

sgd

**DR. CHERYLL L. BAUTISTA**

BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

\_\_\_\_\_  
Name of Establishment

Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature



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Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
2	pcs	Digital BP Apparatus	Automatic Blood Pressure Monitor Features: Cuff Wrapping Guide, Hypertension Indicator, Body Movement detection, 30 Memory, Store last 30 BP readings, irregular heartbeat detection. Contents: main unit, arm cuff, 4 A batteries and instruction manual	_____	_____
3	pcs	Fingertip Pulse Oximeter	with respiratory rate, heavy duty	_____	_____
100	pcs	Battery	AAA	_____	_____
20	pcs	Battery	AA	_____	_____

Approved Budget: P 59,900.00

PR #: 2025-01-0044      Date: 1/16/2025      Requesting Unit/Office : \_\_\_\_\_ BC

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