



Document Code No.			
FM-DOrSU-PROC-10			
Issue Status	Rev No.	Effective Date	Page No.
1	0	07.22.2022	1 of 5

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

December 11, 2024

Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
16	pair	Glass petri dish	<ul style="list-style-type: none"> •With Cover •Size (Diameter): 100 mm •Height: 18 mm •Material: Borosilicate Glass •Sterilization Capability: Autoclavable, Heat-resistant up to 130°C •Usage: Ideal for microbiology, cell culture, and various scientific experiments. 	_____	_____
6	pair	Glass petri dish	<ul style="list-style-type: none"> •With Cover •Size (Diameter): 150 mm •Height: 20 mm •Material: Borosilicate Glass •Sterilization Capability: Autoclavable, Heat-resistant up to 130°C •Usage: Ideal for microbiology, cell culture, and various scientific experiments. 	_____	_____
2	box	Cover slip	<ul style="list-style-type: none"> •200 pcs per box •Material: Premium Borosilicate Glass Slide •Size: 24 x 24 mm •Thickness: 0.13–0.17 mm •Shape: Square 	_____	_____
4	box	Glass slides	<ul style="list-style-type: none"> •Heavy-Duty Glass Slide •Material: Borosilicate Glass •Dimensions: 25.4 x 76.2 mm •Thickness: 1.2 mm •Both ends frosted •With storage box 	_____	_____

Approved Budget: Please see page 4 for ABC

PR #: 2024-12-1114A,B&C Date: _____

Requesting Unit/Office : M2P2

Small Value Procurement Documentary Requirements :

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return (for ABCs above P500,000.00)
4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
5. External Provider form (from DOrSU)

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Name of Establishment

Date: _____

Authorized Signature



Document Code No.			
FM-DOrSU-PROC-10			
Issue Status	Rev No.	Effective Date	Page No.
1	0	07.22.2022	2 of 5

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

December 11, 2024

Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
5	box	Nitrile Gloves	<ul style="list-style-type: none"> •Material: Nitrile (Synthetic Rubber) •Large, 100 pcs per box •Thickness: 3–4 mil (0.08–0.10 mm) •Suitable for medical and laboratory use 	_____	_____
11	box	Disposable plastic-free mask	<ul style="list-style-type: none"> •50 pcs per box •Material: biodegradable cellulose •Layers: 3-ply or 4-ply •Ear Loops: Cotton or natural rubber 	_____	_____
25	units	Glass Funnel	<ul style="list-style-type: none"> •100 mm diameter •Material: Borosilicate Glass •Stem Length: ~100 mm •Uses: Liquid transfer, filtration 	_____	_____
10	unit	Beaker	<ul style="list-style-type: none"> •Type: Griffin Beaker •Thick walls for durability •Graduation Interval: 25-100 mL •Material: Borosilicate Glass •Volume (mL): 100-5000 	_____	_____
16	boxes	Filter paper	<ul style="list-style-type: none"> •GF/F Glass Microfiber Filters •Material: borosilicate glass circles •Diameter: 47 mm •Pack Size: 100 pieces •Pore size: 0.7 µm •Thickness: 0.42 mm •Suitability: suitable for (DNA binding and purification; very effective in filtering finely precipitated proteins) 	_____	_____

Approved Budget: Please see page 4 for ABC

PR #: 2024-12-1114A,B&C Date: _____ Requesting Unit/Office : M2P2

Small Value Procurement Documentary Requirements :

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return (for ABCs above P500,000.00)
4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
5. External Provider form (from DOrSU)

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Name of Establishment

Date: _____

Authorized Signature



Document Code No.			
FM-DORsu-PROC-10			
Issue Status	Rev No.	Effective Date	Page No.
1	0	07.22.2022	3 of 5

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

December 11, 2024
Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DORsu) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DORsu, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
1	pc	Laboratory gowns	<ul style="list-style-type: none"> •Size: M •Material: 100% High-quality Cotton •With 2 side pockets and 2 breast pockets •Color: White 	_____	_____
1	pc	Laboratory gowns	<ul style="list-style-type: none"> •Size: L •Material: 100% High-quality Cotton •With 2 side pockets and 2 breast pockets •Color: White 	_____	_____
1	pc	Laboratory gowns	<ul style="list-style-type: none"> •Size: XXL •Material: 100% High-quality Cotton •With 2 side pockets and 2 breast pockets •Color: White 	_____	_____
3	pcs	Pipette	<ul style="list-style-type: none"> •P200 Micropipette •20–200 µL •Inclusion: 1x Pipettor 1x simple bracket 1x multi-tool 1x tip 5x piston cover 1x manual 	_____	_____
1	box	Scalpel blades	<ul style="list-style-type: none"> •Surgical blade #10 •Hardness: 50 to 58 HRC. •Blade length: approx. 40 mm. •Non-Sterile, Reusable 	_____	_____
1	box	Scalpel blades	<ul style="list-style-type: none"> •Surgical blade #22 •Hardness: 50 to 58 HRC. •Blade length: approx. 40 mm. •Non-Sterile, Reusable 	_____	_____

Approved Budget: Please see page 4 for ABC

PR #: 2024-12-1114A,B&C Date: _____ Requesting Unit/Office : M2P2

- Small Value Procurement Documentary Requirements :**
1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. Income/Business Tax Return (for ABCs above P500,000.00)
 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
 5. External Provider form (from DORsu)

sgd
DR. CHERYLL L. BAUTISTA
BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Date: _____

Name of Establishment

Authorized Signature



Document Code No.			
FM-DOrSU-PROC-10			
Issue Status	Rev No.	Effective Date	Page No.
1	0	07.22.2022	4 of 5

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

December 11, 2024

Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
2	pcs	Magnifying Glass	<ul style="list-style-type: none"> •Handheld Magnifying Glass •Lens diameter: 75–100 mm •Magnification: 2x–10x •Material: Glass lens •Metal frame 	_____	_____
2	sets	Tweezers	<ul style="list-style-type: none"> •Precision Anti-static Tweezers Set •Style: 9 stainless steel tweezers + dismantling rod •Size: 185X76mm (folded) •Material: stainless steel •Applicable to: gripping small objects such as parts •Packing list: 10PCS/1set x Tweezers Set •Tx Disassembly stick 	_____	_____
10	pack/bo x	Tissue Paper	<ul style="list-style-type: none"> •Facial Tissue •Size: 200 mm x 200 mm (per sheet) •Material: Virgin pulp or recycled paper 	_____	_____

Approved Budget: P 62,300.00

PR #: 2024-12-1114A,B&C Date: _____

Requesting Unit/Office : M2P2

Small Value Procurement Documentary Requirements :

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return (for ABCs above P500,000.00)
4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
5. External Provider form (from DOrSU)

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Name of Establishment

Date: _____

Authorized Signature