



Document Code No.			
<b>FM-DOrSU-PROC-10</b>			
Issue Status	Rev No.	Effective Date	Page No.
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## REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

November 19, 2024

Date

**Dear Supplier/Service Provider**

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on \_\_\_\_\_ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
1	lot	Supply and Installation of Sound System for Therapy Laboratory Room of BS Psychology Program	<p><b>Uni-directional Microphone (Shotgun, Boom Microphone)</b></p> <ul style="list-style-type: none"> <li>- Directional Electret Condenser microphone designed for super sound recording with high sensitivity and minimal sound</li> <li>- With mounting boom systems (standard pole) and foam. Standard XLR plug connection</li> <li>- uni directional microphone, electret condenser equipped with standard XLR connector, integrated switcher can choose tele or normal function, sensitivity 66dB short distance, long-distance 50dB sensitivity, frequency reponse 80-13Khz, 120dB maximum input, battery alimmentare 1.5V (AA) or AA battery dimensions 360mm ling x 21mm diameter, weight 141 grams</li> </ul>	_____	_____

Approved Budget: Please see next page for ABC

PR #: 2024-11-1055      Date: \_\_\_\_\_      Requesting Unit/Office : FHuSoCom

- Small Value Procurement Documentary Requirements :**
1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
  3. Income/Business Tax Return (for ABCs above P500,000.00)
  4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
  5. External Provider form (from DOrSU)

sgd  
**DR. CHERYLL L. BAUTISTA**  
BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Name of Establishment

\_\_\_\_\_  
Authorized Signature



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Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
			<p><b>Speakers (Studio Monitor)</b> - 5inch 2-way powered, Active Monitor Speakers for Near Field Music Production, Studio Monitor, Desktop Computer, Hi-hi Audio, Pair</p> <p><b>Simple Audio Interface</b> - 2-channel USB Sound Card Audio Interface with XLR/TRS Mic/Instrument Input, 3.5mm Output, Built-in DSP Effects, Microphone Preamp with Gain Knob for Computer</p> <p><b>Wires and Accessories</b> Speaker and Microphone Mounting Brackets, Microphone Holder and Clip, Cables, Chords with complete wirings and other needed accessories for microphone, speaker, and audio interface items</p>		

Approved Budget: P 90,000.00

PR #: 2024-11-1055      Date: \_\_\_\_\_      Requesting Unit/Office : FHuSoCom

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