



Document Code No.			
<b>FM-DOrSU-PROC-09</b>			
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## REQUEST FOR QUOTATION (SHOPPING B)

October 15, 2024

Date

**Dear Supplier/Service Provider**

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on \_\_\_\_\_ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
1	unit	Printer	Printer Type: Print, Scan, Copy, Fax with ADF; Print Method: PrecisionCore™ Printhead; Print Direction: Bi-directional printing; Nozzle Configuration: 800 x 1 nozzles Black, 256 x 1 nozzles per color (Cyan, Magenta, Yellow); Maximum Resolution: 4800 x 2400 dpi; Automatic 2-sided Printing *up to A3)  <b>Note: Please see attached sample picture</b>	_____	_____

Approved Budget: P 50,000.00

PR #: 2024-10-964

Date: 10/14/24

Requesting Unit/Office : OSCD

**Shopping B Documentary Requirements :**

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. External Provider form (from DOrSU)

sgd

**DR. CHERYLL L. BAUTISTA**

BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

\_\_\_\_\_  
Name of Establishment

Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature