DAVAO ORIENTAL STATE UNIVERSITY
"A University of excellence, innovation, and inclusion"

Document Code No.			
FM-DOrSU-PROC-10			
Issue Status	Rev No.	Effective Date	Page No.
1	0	07.22.2022	1 of 2

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

<u>October 8, 2024</u>
Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
100	pax	Meals and Snacks with Venue	Good for 3 days **AM&PM Snacks** Option: A - Kakanin, Ice Tea B - Empanada, Softdrinks C - Banana Cake, Softdrinks **Lunch:** Options: A - Rice, Fried Chicken, Chopsuey, Fruits, Softdrinks B - Rice, Grilled Tuna Sticks, Veggies Salad, Fruits, Softdrinks C - Rice, Chicken Adobo, Chicken Afritada, Fruits, Softdrinks **Venue:** can accommodate 400pax, fully air-conditioned, good internet connection, light and sounds, tables and chair	_____	_____

Approved Budget: P 195,000.00

PR #: <u>2024-10-909</u>   Date: <u>8/20/24</u>   Requesting Unit/Office : <u>RIC XI - FIMFS</u>

Small Value Procurement Documentary Requirements :
1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return (for ABCs above P500,000.00)
4. Omnibus Sworn statement (for ABCs above P50,000.00)before the issuance award
5. External Provider form (from DOrSU)

sgd
DR. CHERYLL L. BAUTISTA
BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

_____

_____
Name of Establishment

Date:_____

_____
Authorized Signature