DAVAO ORIENTAL **STATE UNIVERSITY**

"A University of excellence, innovation, and inclusion"



Document Code No.				
FM-DOrSU-PROC-09				
Issue Status	Rev No.	Effective Date	Page No.	
1	0	07.22.2022	1 of 3	

REQUEST FOR QUOTATION (SHOPPING B)

September 30, 2024 Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and
authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the
following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened
on or wherever deemed necessary as indicated below:

on		or wherever deem	ned necessary as indicated below:		
Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
8	рс	Cleaner	for comfort room, toilet bowl and urinal, Lemon/Citrus Scent, 900ml		_
4 20	pc pack	Hand soap Stamping paper	225ml, liquid, lemon fresh scent A4 Hot Stamping Paper for Certificates (10 sheets per pack)		_
6	box	Staple wire	leg length 6mm (1/4"), 5000 staples / 100 sticks per box, No. 35		_
8 10	box box	Clip back fold Clip back fold	19mm, 12pcs per box 25mm, 12pcs per box		
12 12 10	box box	Clip back fold Clip back fold	32mm, 12pcs per box 50mm, 12pcs per box		_
5 20	pc pc pc	Correction tape Cutter/Utility Knife File Organizer	width 5mm, 8m usable length, 1pc in individual pack 16cm expanding , legal		_
10 8	pc box	Magazine File box Paper Clip			
3 5	pc pc	Stapler Staple remover	w/ staple remover, use no. 35 staples plier type		_
		Approved Budget:	Please see next page for ABC	-	
1.Mayor's/	Business Pe	-866A&B Date: ntary Requirements: rmit ion Number	Requesting Unit/Office :	sgd	QAO

P *	Correction tupe	,		
pc	Cutter/Utility Knife		16cm	l — — I — — I
pc	File Organizer		expanding, legal	
pc	Magazine File box	for A4 o	locuments filing, green, plastic	
box	Paper Clip	33mm, 100pc	es per box or 52 grams (min) (net of	
pc	Stapler		* •	l l l
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1				
	Approved Budget:	Please see ne	xt page for ABC	
2024-09	<u>-866A&B</u> Date:		Requesting Unit/Office:	QAO
B Documer	ntary Requirements :			
				1
•			DD CHEE	sgd
Provider fo	orm (from DOrSU)			RYLL L. BAUTISTA
			BA	C Chairperson
1	-1- C:			
				1
i nereby s	ubmit my/our offer a	it the price inc	incated opposite the items and agree	to the terms and
C 41 '	4 4 1 41 (11)	1 C41 D	4 /T · 4 4 ·	
s of this a	as stated on the flipsi	de of this Req	uest/Invitation.	
s of this a	•	de of this Req	uest/Invitation.	
	•	de of this Req		Jame of Establishment
ed/Distrib	•	de of this Req		Tame of Establishment
	pc pc pc box pc pc pc pc pc and Awa	pc Cutter/Utility Knife pc File Organizer Magazine File box box Paper Clip pc Stapler pc Staple remover Approved Budget: 2024-09-866A&B Date: Business Permit S Registration Number Provider form (from DOrSU)	pc Cutter/Utility Knife File Organizer pc Magazine File box for A4 c 33mm, 100pc b b w/ stap pc Stapler staple remover Please see ne 2024-09-866A&B Date: B Documentary Requirements : Business Permit S Registration Number Provider form (from DOrSU)	pc Cutter/Utility Knife 16cm expanding , legal for A4 documents filing, green, plastic 33mm, 100pcs per box or 52 grams (min) (net of box), vinyl/plastic coated w/ staple remover, use no. 35 staples plier type Approved Budget: Please see next page for ABC 2024-09-866A&B Date: Requesting Unit/Office : B Documentary Requirements : Business Permit S Registration Number Provider form (from DOrSU) DR. CHER

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Issue Status	Rev No.	Effective Date	Page No.	
1	0	07.22.2022	2 of 3	

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September 30, 2024
Date

Authorized Signature

Dear Supplier/Service Provider

Date:___

Qty	Unit	or wherever deer	Description/Performance of the Item (atleas	´	Total
Qij		- Teem	the minimum)	Price	Cost
20	pad	Notepad	Stick on, 50mm x 76mm, 100 sheets per pad		
20	pad	Notepad	Stick on, 76mm x 100mm, 100 sheets per pad		_
50	pad	Notepad	Stick on, 76mm x 76mm, 100 sheets per pad		
60	ream	Paper	A4, multipurpose, 80gsm		
10	btl	Printer ink	for Epson L6270, black, genuine		
10	btl	Printer ink	for Epson L6270, cyan, genuine		_
10	btl	Printer ink	for Epson L6270, magenta, genuine		
10	btl	Printer ink	for Epson L6270, yellow, genuine		
		Approved Budget:	P 65,789.00		
R #:	2024-09-	866A&B Date	: Requesting Unit/Office	: Q	AO
		tary Requirements:			
-	Business Per				
	PS Registrati		DD CHI	sgd	
External	Provider to	rm (from DOrSU)		RYLL L. BA	
			D	AC Chairperso)II
e Rids	and Awa	rds Committee:			
			at the price indicated opposite the items and agre	e to the terms a	and
	-	•	side of this Request/Invitation.		
		•	- -		
ınvasse	ed/Distribu	ited by:			
				Name of Estab	olishmen