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1	0	07.22.2022	1 of 2

REQUEST FOR QUOTATION (SHOPPING B)

September 20, 2024
Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
4	unit	Printer	All-in-one Ink Printer, Print, Scan & Copy Multifunction printer, speed 10.0ipm (Black) & 5.0 ipm (Colour), USB 2.0 interface, Borderless printing up to 4R, Wi-Fi & Wi-Fi Direct	_____	_____

Approved Budget: P 60,000.00

PR #: 2024-09-836

Date: 11/9/2024

Requesting Unit/Office : RESEARCH

Shopping B Documentary Requirements :

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. External Provider form (from DOrSU)

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Name of Establishment

Date: _____

Authorized Signature