



Document Code No.			
FM-DOrSU-PROC-10			
Issue Status	Rev No.	Effective Date	Page No.
1	0	07.22.2022	1 of 2

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

September 16, 2024

Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
240	pax	Meals	Meals and Snack for Inauguration of DOrSU's Biocultural Field Station and Community Empowerment through COPRA Lunch (3 days) - 80pax/day AM & PM (3 days) 50pax/day Menu: Lunch (1st day) - Fried Chicken, Pansit Bihon, Rice, Water, Softdrinks Menu: Lunch (2nd day) - Beef Ampalaya, Vegetables, Rice, Water, Softdrinks Menu: Lunch (3rd day) - Fish fillet, Chicken soup, Rice, Water, Softdrinks Snacks (1st Day) AM: Special Mammon & Juice PM: Kakanin & Softdrinks Snacks (2nd Day) AM: Burger & Juice PM: Cupcakes & Softdrinks Snacks (3rd Day) AM: Special Bread & Juice PM: Cupcakes & Softdrinks	_____	_____
150	pax	Snacks		_____	_____

Approved Budget: P 81,000.00

PR #: 2024-09-827 Date: 2/9/2024 Requesting Unit/Office : EXTENSION

- Small Value Procurement Documentary Requirements :**
1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. Income/Business Tax Return (for ABCs above P500,000.00)
 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
 5. External Provider form (from DOrSU)

sgd
DR. CHERYLL L. BAUTISTA
BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Date: _____

Name of Establishment

Authorized Signature