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REQUEST FOR QUOTATION (SHOPPING B)

September 3, 2024

Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
40	btl	Printer ink	003 Black for Epson L3110	_____	_____
28	btl	Printer ink	003 Magenta for Epson L3110	_____	_____
28	btl	Printer ink	003 Cyan for Epson L3110	_____	_____
28	btl	Printer ink	003 Yellow for Epson L3110	_____	_____
5	ream	PVC Cover	A4, 300 micron	_____	_____
100	pcs	Certificate Frames	A4 size, 210mm x 297mm, plastic / wood	_____	_____
50	pack	Photopaper	double sided glossy, A4, 180gsm, 20pcs/pack	_____	_____
50	pack	Photopaper	glossy, A4, 180gsm, 20pcs/pack	_____	_____
80	ream	Bondpaper	multi-purpose, 70gsm(min), 8.5x13	_____	_____
75	ream	Bondpaper	multi-purpose, 70gsm(min), A4 size	_____	_____
5	ream	Certificate Paper	Legal size, 100gsm, cream/blue color	_____	_____
5	pcs	Glue Gun	with Stick glue, 105*115mm size, aluminum alloy, 79wa heating capacity, 7mm applicable glue stick	_____	_____
3	pcs	Gun tacker	(50pcs), 100-240v, durable and heavy duty heavy duty, adjustable knob, staple wire (0.7mm wire, 11.3mm crown, 4-14mm length compatibility)	_____	_____
20	roll	Tape	double sided adhesive, 1inch size, foamy type	_____	_____
50	pcs	Sign pen	(0.3) Black-25pcs / Blue- 25pcs	_____	_____
250	pcs	Ballpen	fine (Black- 125pcs / Blue - 125pcs)	_____	_____
30	roll	Nano tape	adhesive, 5m, double sided tape	_____	_____

Approved Budget: P 141,306.00

PR #: 2024-09-783

Date: 8/28/24

Requesting Unit/Office : EXTENSION

Shopping B Documentary Requirements :

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. External Provider form (from DOrSU)

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Name of Establishment

Date: _____

Authorized Signature