



Document Code No.			
FM-DOrSU-PROC-10			
Issue Status	Rev No.	Effective Date	Page No.
1	0	07.22.2022	1 of 3

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

August 5, 2024

Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
80	pax	Meals	<p>Meals and Snacks for the conduct of Basic Peer Facilitator's Training on September 13-14, 2024</p> <p>Buffet stype; with utensils and dishes; with condiments; NON-PORK</p> <p>Menu: Lunch: Day 1 (40pax) Buttered Chicken, Chopsuey, Bam-I, Rice, Mango-sago, Flowing Juice - Flavors: Blue lemonade, iced tea, orange</p> <p>Menu: Lunch: Day 2 (40pax) Chicken Afritada, Beef with Broccoli, Calamares with dipping sauce, Rice, Brownies slices, Flowing Juice - Flavors: Blue lemonade, Iced Tea, Orange</p>	_____	_____
160	pax	Snacks	<p>Packed individually; with utensils; with condiments; NON-PORK</p> <p>Menu: Day1 (Morning:40pax) Chicken Sandwich, Potato Wedges Fries, Canned Pineapple Juice</p>	_____	_____

Approved Budget: Please see page 2 for ABC

PR #: 2024-08-652A&B Date: 2/8/2024 Requesting Unit/Office : OSCD

Small Value Procurement Documentary Requirements :

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return (for ABCs above P500,000.00)
4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
5. External Provider form (from DOrSU)

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Date: _____

sgd

DR. CHERYLL L. BAUTISTA

BAC Chairperson

Name of Establishment

Authorized Signature



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Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
			Continuation of Snacks Menu: Day1 (Afternoon:40pax) Kakanin (Biko, Sapin-sapin, Kutsinta), Canned Softdrinks Menu: Day2 (Morning 40pax) Tuna Carbonara with Garlic Bread, Canned Juice Menu: Day2 (Afternoon:40pax) 2pcs Special Cheesy Ensaymada, Canned Juice		

Approved Budget: P 52,000.00

PR #: 2024-08-652A&B Date: 2/8/2024 Requesting Unit/Office : OSCD

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sgd
DR. CHERYLL L. BAUTISTA
BAC Chairperson

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Date: _____

Authorized Signature