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1	0	07.22.2022	1 of 2

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

July 26, 2024
Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
7,000	pcs	SUAST Answer Sheets	• Otis-Lennon School Ability Test (OLSAT) ; 8th Edition- Level G; Author: Arthur Otis & Roger Lennon; Answer Document	_____	_____
1	set/kit	Psychological Test Materials	Emotional and Social Competency Inventory (Esci_U) Author: Richard Boyatzis, PhD Inclusions: 25 pcs test questionnaire and 25 pcs. test booklets	_____	_____
1	set/kit	Psychological Test Materials	College Adjustment Scale (CAS) Author: William D. Anton, PhD and James Reed, PhD Inclusions: CAS Professional Manual, 25 pcs test booklets, 25 pcs answer sheets	_____	_____
1	set/kit	Psychological Test Materials	Personality Research Form Author: Douglas N. Jackson, PhD 1984, 1997 Inclusions: PRF Manual, 25 pcs test booklets, 25 hand scorable Answer sheets, scoring template	_____	_____
1	set/kit	Psychological Test Materials	(COPES) Career Orientation Placement and Evaluation Survey Author: Lisa Knapp-Lee, Robert R. Knapp, and Lila F. Knapp 1978, 1980, 1986, 1992 Inclusions: 25 self scoring booklets, 25 self-interpretation profile & guides & examiner's manual	_____	_____

Approved Budget: P 275,000.00

PR #: 2024-07-629&620 Date: 7/23/24 Requesting Unit/Office : OSCD

- Small Value Procurement Documentary Requirements :**
1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. Income/Business Tax Return (for ABCs above P500,000.00)
 4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
 5. External Provider form (from DOrSU)

sgd
DR. CHERYLL L. BAUTISTA
BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Name of Establishment

Date: _____

Authorized Signature