



REQUEST FOR QUOTATION (SHOPPING B)

July 8, 2024

Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
25	pcs	Folder	expanded, green with tab, Legal size	_____	_____
6	ream	Bond Paper	multicopy, 80gsm, size: A4	_____	_____
4	ream	Bond Paper	multicopy, 80gsm, size: Legal	_____	_____
1	unit	UPS	650VA	_____	_____
4	pack	Photopaper	Long, 20sheets/pack	_____	_____
4	pack	Photopaper	A4, 20sheets/pack	_____	_____
1	unit	Water Dispenser	hot, cold & warm, floor standing, bottom load, dip tray for water waste, white color	_____	_____

Approved Budget: P 26,114.00

PR #: 2024-07-546

Date: _____

Requesting Unit/Office : _____

CAO

Shopping B Documentary Requirements :

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. External Provider form (from DOrSU)


DR. CHERYLL L. BAUTISTA
 BAC Chairperson

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by: _____

 Name of Establishment

Date: _____

 Authorized Signature