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REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT)

July 8, 2024
Date

Dear Supplier/Service Provider

You are hereby informed that the Davao Oriental State University (DOrSU) wherever deemed proper and authorized under Rule XVI, IRR of RA 9184, will receive sealed price quotation for the supply/delivery of the following items/goods or services at DOrSU, City of Mati, Davao Oriental where the said quotation will be opened on _____ or wherever deemed necessary as indicated below:

Qty	Unit	Item	Description/Performance of the Item (atleast, the minimum)	Unit Price	Total Cost
150	pax	Meals and Snacks	Meals and Snacks for 2nd University Annual Scientific Review (UASR) and 1st Innovation and Exten. Day1 Rice and 2 viands (Chicken curry, Fish Fillet & Caldereta) Bottled Water, Softdrinks Snacks AM & PM: Kakanin/Sandwich/Cupcakes, Canned Juice	_____	_____
150	pax	Meals and Snacks	Day2 Rice and 2 viands (Beef Steak & Sweet and sour & Buttered Chicken) Bottled Water, Softdrinks Snacks AM & PM: Kakanin/Sandwich/Cupcakes, Canned Juice	_____	_____

Approved Budget: P 195,000.00

PR #: 2024-07-543 Date: 07/03/2024 Requesting Unit/Office : Research

Small Value Procurement Documentary Requirements :

1. Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return (for ABCs above P500,000.00)
4. Omnibus Sworn statement (for ABCs above P50,000.00) before the issuance award
5. External Provider form (from DOrSU)

The Bids and Awards Committee:

I hereby submit my/our offer at the price indicated opposite the items and agree to the terms and conditions of this as stated on the flipside of this Request/Invitation.

Canvassed/Distributed by:

Date: _____

DR. CHERYLL L. BAUTISTA
 BAC Chairperson

Name of Establishment

Authorized Signature