

# DAVAO ORIENTAL STATE UNIVERSITY

"A university of excellence, innovation, and inclusion"



## INVITATION TO BID FOR SUPPLY AND DELIVERY OF COMPUTERS AND OTHER IT EQUIPMENT FOR BSIT PROGRAM (GOODS2024-12)

1. The **Davao Oriental State University** through the **Special Trust Fund (164)** intends to apply the sum of **Two Million Three Hundred Sixty-Five Thousand Pesos (P2,365,000.00)** being the ABC to payments under the contract for **Supply and Delivery of Computers and other IT Equipment for BSIT Program (GOODS2024-12)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Davao Oriental State University** now invites bids for the above Procurement Project. Delivery of the Goods is required by **sixty (60) calendar days**. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
5. Prospective Bidders may obtain further information from **Davao Oriental State University – Procurement Management Office/BAC Secretariat** and inspect the Bidding Documents at the address given below during Mondays to Fridays, **8:00 AM to 5:00 PM**.
6. A complete set of Bidding Documents may be acquired by interested Bidders on **May 1-20, 2024** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Three Thousand Pesos (P 3,000.00)** DOrSU allows bidders to present proof of payment for the fees both manual or through electronic means.
7. DOrSU accepts payments for the bid documents through bank payment (Landbank of the Philippines) with the following details:

Payment of Bidding Documents for: Supply and Delivery of Computers and other IT Equipment for BSIT Program (GOODS2024-12)

Bank Name: Landbank of the Philippines-Mati Branch  
Account Name: DOrSU-IGP  
Account Number: 1022-1027-17

8. Copy of the payment receipt must be emailed to [procurement@dorsu.edu.ph](mailto:procurement@dorsu.edu.ph) before the deadline of submission of bids.
9. The Davao Oriental State University will hold a Pre-Bid Conference<sup>1</sup> on **May 8, 2024, 10:00 AM at DOrSU Board Room, Main Campus, Guang-guang, Dahican, City of Mati**, which shall be open to prospective bidders.
10. Bids must be duly received by the BAC Secretariat through manual submission on or before **May 20, 2024, 10:00 am**. Late bids shall not be accepted.
11. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
12. Bid opening shall be on **May 20, 2024 at 10:15 AM** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
13. The Davao Oriental State University reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

*IVY KATE T. ORTIZ*  
*BAC Secretariat – DOrSU*  
*Guang-guang, Dahican, City of Mati, 8200, Davao Oriental*

You may visit the following websites:

For downloading of Bidding Documents: *DOrSU Website*  
*PhilGEPS Website*

*May 1, 2024*

  
**DR. CHERYLL L. BAUTISTA**  
*BAC Chairperson*

<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.