



ANNUAL PROCUREMENT PLAN FY 2024

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
EU01-01	Construction of Three-storey Green Technology Earthquake-proof Teacher Education Technology Phase II	INFRA	Yes	Competitive Bidding	First Quarter				101	15,000,000.00		15,000,000.00	Civil works
EU01-02	Rehabilitation of Existing Student Center, Main Campus	INFRA	Yes	Competitive Bidding	First Quarter				101	5,000,000.00		5,000,000.00	Civil works
EU01-03	Procurement of Office Supplies not available at DBM PS	PDMO	No	AMP	First Quarter				164	24,961.74	24,961.74		supplies
EU01-04	Contiguous Works for the Completion of Institute of Computing and Engineering Building	PDMO	No	NP/Contiguous	First to Second Quarter				101	764,616.84		764,616.84	Civil Works
									20,000,000.00				
EU02-01	Procurement of Laboratory Equipment for Research Lab Scientific for Soil and Water Analysis	URESCOM	Yes	Competitive Bidding	First Quarter				101	15,000,000.00	15,000,000.00		equipment
									15,000,000.00				
EU03-01	Procurement of Office Supplies and Consumables outside DBM PS	PSMU	No	AMP	First Quarter				101	35,870.00	35,870.00		supplies
EU03-02	Procurement of Janitorial Supplies	PSMU	No	AMP	First Quarter				101	5,500.00	5,500.00		supplies
EU03-03	Procurement of IT Supplies	PSMU	No	AMP	First Quarter				101	17,450.00	17,450.00		supplies
EU03-04	Procurement of printing Supplies	PSMU	No	AMP	First Quarter				101	19,000.00	19,000.00		supplies
EU03-05	Procurement of Communication Equipment and consumables	PSMU	No	AMP	First Quarter				101	13,600.00	13,600.00		equipment
EU03-06	Procurement of Hardware and Construction Supplies	PSMU	No	AMP	First Quarter				101	6,180.00	6,180.00		supplies
EU03-07	Procurement of Vehicle repair services and maintenance supplies	PSMU	No	AMP	First Quarter				101	2,400.00	2,400.00		supplies/labor
									100,000.00				
EU04-01	Procurement of Office Supplies and Consumables outside DBM PS	OP/BS/EA	No	AMP	First Quarter				101	63,700.00	63,700.00		supplies

EU04-02	Procurement of IT Supplies and Consumables	OP/BS/EA	No	AMP	First Quarter	101	60,500.00	60,500.00		supplies
EU04-03	Procurement of Office Equipment and necessities	OP/BS/EA	No	AMP	First Quarter	101	35,800.00	35,800.00		assorted
EU04-04	Procurement of Meals and Snacks	OP/BS/EA	No	AMP	First to Last Quarter	164	400,500.00	400,500.00		catering
EU04-05	Procurement of Photocopier consumables	OP/BS/EA	No	AMP	First to Last Quarter	101	30,000.00	30,000.00		supplies
EU04-06	Procurement of Tarpaulin printing	OP/BS/EA	No	AMP	First to Last Quarter	101	5,000.00	5,000.00		printing services
EU04-07	Procurement of Hotel Accomodation and Venue Rental	OP/BS/EA	No	AMP	First to Last Quarter	164	39,500.00	39,500.00		rental
EU04-08	Procurement of Token, Souvenirs for visitors of various activities	OP/BS/EA	No	AMP	First to Last Quarter	101	125,000.00	125,000.00		assorted
							590,500.00			
EU05-01	Procurement of Office Supplies	URMO	No	AMP	First Quarter	101	30,000.00	30,000.00		supplies
EU06-01	Procurement of Printing Services (free use of equipment) and consumables	GSO/reproduction	No	AMP	First Quarter	101	614,230.00	614,230.00		supplies
EU07-01	Procurement of CSE @ DBM PS	CASHIER	No	AtoA	First Quarter	101	1,468.92	1,468.92		supplies
EU07-02	Procurement of Office Supplies outside DBM PS	CASHIER	No	AMP	First Quarter	101	43,175.00	43,175.00		supplies
EU07-03	Procurement of ICT Equipment	CASHIER	No	AMP	First Quarter	101	55,000.00	55,000.00		IT equip
EU07-04	Procurement of Accountable Forms	CASHIER	No	AtoA	First Quarter	101	113,500.00	113,500.00		forms
							213,143.92			
EU08-01	Procurement of Printing and Bookbinding ofr DOrSU Annual Accomplishment Report 2021-23	PLANNING	No	AMP	First to Second Quarter	164	90,000.00	90,000.00		printing
EU08-02	Procurememment of APP-CSE @DBM PS	PLANNING	No	AMP	First to Second Quarter	164	9,307.00	9,307.00		supplies
EU08-03	Procurement of Office Supplies outside DBM PS	PLANNING	No	AMP	First to Second Quarter	164	1,036.00	1,036.00		supplies
EU08-04	Procurement of IT Supplies and Equipment	PLANNING	No	AMP	First to Second Quarter	164	19,657.00	19,657.00		supplies
							120,000.00			
EU09-01	Procurement of Security Services @ Main Campus	SSMU	No	Public Bidding	Third to Last Quarter	164	2,384,304.00	2,384,304.00		security services
EU09-02	Procurement of Security Services @ Marfori Farm	SSMU	No	Public Bidding	Second to Last Quarter	164	807,411.24	807,411.24		security services
EU09-03	Procurement of Office Supplies, and equipment not available at DBM PS	SSMU	No	AMP	First and Third Quarter	164	60,610.00	60,610.00		supplies
EU09-04	Procurement of Signages (Tarpaulin)	SSMU	No	AMP	First and Third Quarter	164	4,390.00	4,390.00		printing
EU09-05	Procurement of Services for Maintenance for Admin CCTV Labor & Materials	SSMU	No	AMP	First and Third Quarter	164	35,000.00	35,000.00		services

							3,291,715.24			
EU10-01	Procurement of Office Equipment	SAO	No	AMP	FIRST QUARTER	164	72,000.00	72,000.00		equipment
EU11-01	Procurement of Token and supplies	QMSO	No	AMP	FIRST TO LAST QUARTER	101	14,500.00	14,500.00		supplies
EU11-02	Procurement of IT Supplies	QMSO	No	AMP	FIRST TO LAST QUARTER	101	3,000.00	3,000.00		supplies
EU11-03	Procurement of janitorial supplies	QMSO	No	AMP	FIRST TO LAST QUARTER	101	4,150.00	4,150.00		supplies
EU11-04	Procurement of Office Supplies not available at DBM PS	QMSO	No	AMP	FIRST TO LAST QUARTER	101	38,850.00	38,850.00		supplies
							60,500.00			
EU12-01	Procurement of IT Equipment	PMO	No	AMP	FIRST QUARTER	101	66,500.00	66,500.00		equipment
EU12-02	Procurement of Internet Connectivity	PMO	No	AMP	FIRST QUARTER	101	18,000.00	18,000.00		services
EU12-03	Procurement of Office Supplies	PMO	No	AMP	FIRST QUARTER	101	15,500.00	15,500.00		supplies
							100,000.00			
EU13-01	Procurement of Office Supplies	Budget	No	AMP	FIRST QUARTER		24,700.00	24,700.00		supplies
EU13-02	Procurement of IT Equipment	Budget	No	AMP	FIRST QUARTER		45,000.00	45,000.00		equipment
							69,700.00			
EU14	Fuel Lubricants and Oil for Vehicles	GSO	NO	Competitive Bidding	FIRST TO LAST QUARTER	101	1,851,000.00	1,851,000.00		POL
EU14	Utilities (Electricity and Water	GSO	NO	Direct Contracting	FIRST TO LAST QUARTER	101	2,527,000.00	2,527,000.00		utilities
EU14-01	Procurement of Office Supplies and IT Equipment	GSO	No	AMP	FIRST TO LAST QUARTER		100,000.00	100,000.00		assorted
EU14-02	Procurement of Sound System	GSO	No	AMP	FIRST TO LAST QUARTER	164	359,300.00	359,300.00		equipment
EU14-03	Procurement of Meals and Snacks for training and other activities	GSO	No	AMP	FIRST TO LAST QUARTER	164	50,000.00	50,000.00		catering
EU14-04	Procurement of Fiber Lectern	GSO	No	AMP	FIRST TO LAST QUARTER	164	50,000.00	50,000.00		supplies
EU14-05	Procurement of Tarpaulin	GSO	No	AMP	FIRST TO LAST QUARTER	164	20,000.00	20,000.00		printing
EU14-06	Repair and Maintenance of Facilities, Other Machinery and Equipment	GSO	No	AMP	FIRST TO LAST QUARTER	164	400,000.00	400,000.00		assorted
EU14-07	Procurement of supplies and equipment for water system	GSO	No	AMP	FIRST TO LAST QUARTER	164	300,000.00	300,000.00		supplies
EU14.1 - 01	Procurement of materials, equipment and supplies for janitorial services	GSO/ Janitorial	No	AMP	FIRST TO LAST QUARTER	164	730,540.00	730,540.00		Janitorial
EU14.2 - 01	Procurement of spare parts, PMS maintenance supplies and repairs for vehicle	GSO / Motorpool	No	AMP	FIRST QUARTER	164	792,500.00	792,500.00		assorted
EU14.3 - 01	Procurement of Tools and Electrical supplies	GSO / Electrical	No	AMP	FIRST TO LAST QUARTER	164	286,500.00	286,500.00		assorted
							3,088,840.00			
EU15-01	Procurement of Drugs and Medicine	HSU	No	Competitive Bidding	FIRST QUARTER	164	997,894.00	997,894.00		medicine

EU17-01	Procurement of Communication Expenses / Subscription to online platforms / Purchase of Softwares and DIV Web Template	FTRD	NO	AMP	FIRST AND THIRD QUARTER	101	50,000.00	50,000.00		assorted
EU17-02	Procurement of Accommodation Services	FTRD	NO	AMP	FIRST TO FOURTH QUARTER	101	120,000.00	120,000.00		rental
EU17-03	Procurement of Meals and Snacks	FTRD	NO	AMP	FIRST TO FOURTH QUARTER	101	400,000.00	400,000.00		catering
EU17-04	Procurement of Rental Expenses	FTRD	NO	AMP	FIRST TO FOURTH QUARTER	101	100,000.00	100,000.00		rental
EU17-05	Procurement of Printing of Infographics, Books, Other IEC Materials (tarpaulin, Brochures, Pamphlets, etc)	FTRD	NO	AMP	FIRST TO FOURTH QUARTER	101	100,000.00	100,000.00		printing
EU17-06	Procurement of Plaque , Token and Souvenir	FTRD	NO	AMP	FIRST TO FOURTH QUARTER	101	100,000.00	100,000.00		supplies
EU17-07	Procurement of Steel Rack	FTRD	NO	AMP	FIRST QUARTER	101	20,000.00	20,000.00		equipment
EU17-08	Procurement of IT Equipment	FTRD	NO	AMP	FIRST QUARTER	101	30,000.00	30,000.00		equipment
EU17-09	Procurement of Office Supplies not available @ DBM-PS	FTRD	NO	AMP	FIRST TO THIRD QUARTER	101	80,000.00	80,000.00		supplies
EU18-01	Procurement of Office supplies	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	176,542.82	176,542.82		supplies
EU18-02	Procurement of IT Equipment	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	471,000.00	471,000.00		equipment
EU18-03	Procurement of Office Equipment	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	75,750.00	75,750.00		equipment
EU18-04	Procurement of Aircon	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	50,000.00		50,000.00	equipment
EU18-05	Procurement of Internet Connection	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	90,000.00	90,000.00		internet
EU18-06	Procurement of Zoom Subscription	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	15,000.00	15,000.00		subscription
EU18-07	Repair and Maintenance , Utilities	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	150,000.00	150,000.00		assorted
EU18-08	Procurement of Accommodation Services	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	100,000.00	100,000.00		rental
EU18-09	Procurement of Furniture and Fixture	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	305,000.00	305,000.00		F&F
EU18-10	Procurement of Meals and Snacks	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	270,000.00	270,000.00		catering
EU18-11	Procurement of Materials for Trainings and Workshop	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	119,500.00	119,500.00		assorted
EU18-12	Procurement of Laboratory equipment and supplies	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	20,100.00	20,100.00		equipment
EU18-13	Procurement of Clinic and Medical Supplies	BgEC	NO	AMP	FIRST TO LAST QUARTER	164	77,250.20	77,250.20		supplies
							1,920,143.02			
EU19-01	Procurement of Office Supplies	Legal Affairs	NO	AMP	FIRST TO THIRD QUARTER	101	30,000.00	30,000.00		supplies
							30,000.00			
EU20-01	Procurement of Office Supplies	FNAHS	NO	AMP	FIRST TO THIRD QUARTER	101	30,000.00	30,000.00		supplies

EU26-01	Procurement of Office Equipment	IASU	NO	AMP	FIRST TO LAST QUARTER	101	28,000.00	28,000.00		equipment
EU26-02	Procurement of Office Supplies	IASU	NO	AMP	FIRST TO LAST QUARTER	101	2,000.00	2,000.00		supplies
EU27-01	Procurement of furniture and fixture	FGBM/HM	NO	AMP	FIRST QUARTER	164	450,000.00		450,000.00	f&f
EU27-02	Procurement of Chiller	FGBM/HM	NO	AMP	FIRST QUARTER	164	75,000.00		75,000.00	appliances
EU27-03	Procurement of Laboratory Materials	FGBM/HM	NO	AMP	FIRST QUARTER	164	175,000.00	175,000.00		assorted
EU28-01	Procurement of Laboratory supplies	FGBM/Criminology	NO	AMP	FIRST TO LAST QUARTER	164	128,600.00	128,600.00		supplies
EU28-02	Procurement of Construction materials for storage room	FGBM/Criminology	NO	AMP	FIRST TO LAST QUARTER	164	20,000.00	20,000.00		materials
EU28-03	Procurement of Office supplies outside DBM-PS	FGBM/Criminology	NO	AMP	FIRST TO LAST QUARTER	164	21,000.00	21,000.00		supplies
EU28-04	Procurement of Tarpaulin	FGBM/Criminology	NO	AMP	FIRST TO LAST QUARTER	164	5,000.00	5,000.00		printing
EU28-05	Procurement of Plaque and Token	FGBM/Criminology	NO	AMP	FIRST TO LAST QUARTER	164	11,000.00	11,000.00		supplies
EU28-06	Procurement of Printer	FGBM/Criminology	NO	AMP	FIRST TO LAST QUARTER	164	13,000.00	13,000.00		IT
EU29-01	Procurement of IT Equipment	Library	NO	AMP	FIRST TO SECOND QUARTER	164	15,500.00	15,500.00		IT
EU29-02	Procurement of Office supplies outside PS	Library	NO	AMP	FIRST TO SECOND QUARTER	164	36,725.00	36,725.00		supplies
EU29-03	Procurement of Internet subscription	Library	NO	AMP	FIRST TO SECOND QUARTER	164	150,000.00	150,000.00		internet
EU29-04	Procurement of Book scanner	Library	NO	AMP	FIRST TO SECOND QUARTER	164	515,000.00		515,000.00	equipment
EU29-05	Procurement of printed books, journals and magazines	Library	NO	AMP	FIRST TO THIRD QUARTER	164	600,000.00	600,000.00		books
EU29-06	Procurement of ebooks and ejournals	Library	NO	AMP	FIRST TO THIRD QUARTER	164	500,000.00	500,000.00		e-books
EU29-07	Procurement of printing of Davao Research Journal, Library Manual and Library Newsletter	Library	NO	AMP	FIRST TO THIRD QUARTER	164	25,000.00	25,000.00		printing
EU29-08	Procurement of meals and snacks	Library	NO	AMP	FIRST TO THIRD QUARTER	164	85,000.00	85,000.00		catering services
EU29-09	Procurement of Tarpaulin	Library	NO	AMP	FIRST TO THIRD QUARTER	164	2,000.00	2,000.00		printing
EU29-10	Procurement of certificate frame and plaque	Library	NO	AMP	FIRST TO THIRD QUARTER	164	2,000.00	2,000.00		supplies
EU30-01	Procurement of office supplies outside DBM-PS	Chancellor	NO	AMP	FIRST TO THIRD QUARTER	164	52,600.00	52,600.00		supplies
EU30-02	Procurement of meals and snacks	Chancellor	NO	AMP	FIRST TO THIRD QUARTER	164	7,400.00	7,400.00		catering
EU31-01	Procurement of Office Supplies outside DBM-PS	PESO	NO	AMP	FIRST TO THIRD QUARTER	164	16,050.00	16,050.00		supplies

EU31-02	Procurement of meals and snacks	PESO	NO	AMP	FIRST TO THIRD QUARTER				164	36,000.00	36,000.00		catering
EU31-03	Procurement of Tarpaulin	PESO	NO	AMP	FIRST TO THIRD QUARTER				164	9,000.00	9,000.00		printing
EU31-04	Procurement of Token	PESO	NO	AMP	FIRST TO THIRD QUARTER				164	15,750.00	15,750.00		supplies
EU32-01	Procurement of Office Supplies, and Equipment	OSCD	NO	AMP	FIRST QUARTER				164	1,101,430.00	1,101,430.00		assorted
EU33-01	Procurement of Office supplies and Equipment	OSA	NO	AMP	FIRST TO THIRD QUARTER				164	1,614,166.00	1,614,166.00		ASSORTED
	Annual Procurement Plan - Common Supplies and Equipment (APP-CSE)	INSTITUTE/ Offices	NO	NP-53.5 Agency- to-Agency	First	Quarter			GoP	2,200,308.09	2,200,308.09		Supplies/ Equipment
	GRAND TOTAL									64,284,141.85	42,079,525.01	22,204,616.84	

Prepared by :

sgd
IVY KATE T. ORTIZ
 BAC Secretariat

Recommending Approval :

sgd
DR. CHERYLL L. BAUTISTA
 BAC Chairperson

Approved:

sgd
DR. ROY G. PONCE
 University President