

Republic of the Philippines
DAVAO ORIENTAL STATE COLLEGE OF SCIENCE AND TECHNOLOGY
Guang-guang, Dahican, 8200 City of Mati, Davao Oriental

Special Order No. 39, S. 2018

Subject: CREATION OF THE SALN REVIEW AND COMPLIANCE COMMITTEE

Date : 10 July 2018

Pursuant to Civil Service Commission (CSC)'s Memorandum Circular No. 10, series of 2006 and CSC Resolution No. 060231, dated February 6, 2006, amending and clarifying Rule VIII of the Rules Implementing Republic Act No. 6713 on the "Review and Compliance Procedure in the Filing and Submission of the Statement of Assets, Liabilities and Net Worth and Disclosure of Business Interests and Financial Connections," a Review and Compliance Committee is hereby created in the Davao Oriental State College of Science and Technology, to be composed of the following:

A. COMPOSITION:

Chairperson: DR. EDITO B. SUMILE
SUC President III

Members: DR. JOY M. SORROSA
DR. GENELYN C. LIM
DR. AIRMA FLEURDELIZ C. LADERA
HRMO

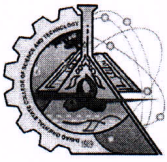
This Committee shall have the following functions and responsibilities:

B. FUNCTIONS:

1. Receive and evaluate the SALN if the same has been submitted on time, all fields are filled out with correct information.
2. Evaluation of submitted SALN forms to determine whether said statements have been properly accomplished.
 - a. A SALN is deemed properly accomplished when all applicable information or details required therein are provided by the filer;
 - b. Items not applicable to the filer should be marked with N/A (Not Applicable)
3. The Chief/Head of the HRMO shall submit a list of employees in alphabetical order:
 - a. Those who filed their SALNs with complete data
 - b. Those who filed their SALNs but with incomplete data; and
 - c. Those who did not file their SALNs

To be submitted to the head of office, copy furnished to the CSC, on or before May 15 of every year, and;

4. Prepare compliance order to (a) all employees who did not submit their sworn SALN, (b) to all employees who submitted their sworn SALN but with incomplete data and prepares show-cause order to those who failed to submit within three (3) days (non-extendable) after issuance of the compliance order.

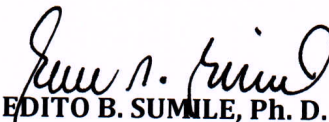


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C. EFFECTIVITY:

This Order shall take effect immediately and shall remain enforced unless revoked by the undersigned or higher authorities.

This Special Order supersedes the other orders released to this effect.


EDITO B. SUMLE, Ph. D.
SUC President III

*CC: All Personnel Concerned, All Vice-Presidents, All Institute Deans, All Directors, Records, HRMO, file
My Computer/D/Special Orders/Special Order-HRDC*